

**White Plains Public Library Board of Trustees  
Minutes of Regular Meeting  
March 10, 2021**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:03 p.m. by President Schwarz via Zoom.

**Attendees**

Trustees Present: Barrera, D'Ambrosio, Haynes, Matthews-Serra, Scherer, Schwarz and Summers. Trustee Apologies, Furth and Ricca. Also Present: Library Director Brian Kenney, Assistant Library Director, Kathy Degyansky, Executive Director Nancy Rubini, and Department Secretary, Sandra McDaniel. Guest: Bill Deierlein, Business Manager Observers: Beth Kava, Diane Tabakman

**Minutes of Annual Meeting of February 10, 2021**

The minutes of the annual meeting held on February 10, 2021 were approved on a MOTION by Trustee Summers, seconded by Trustee Barrera. All were in favor.

**Minutes of Regular Meeting of February 10, 2021**

The minutes of the regular meeting held on February 10, 2021 were approved on a MOTION by Trustee Scherer, seconded by Trustee D'Ambrosio. All were in favor.

**Budget**

The City Revenue & Expenditure Budget by Department as of February 28, 2021 was reviewed. A board member inquired about the status of expenditures. Business Manager Deierlein responded that we have not been taking in as much revenue from such items as copying and printing as expected so the General Fund contributions are funded as needed.

**Bills: 2020-2021 Budget: Claim #7**

Trustee Schwarz reviewed the bills prior to the meeting and found them to be in order. On a MOTION by Trustee Haynes, seconded by Trustee Summers, the claim were authorized for payment. All were in favor.

**Reports of Library Administration**

The Board reviewed the reports.

**Trustee Reports & Business**

**WLS** – Trustee Matthews-Serra said the last meeting was regarding upcoming audits and policy changes. President Schwarz asked Trustee Matthews-Serra to remind the presenter of the WLS Trustee Workshop to forward the presentation to the Trustees. Library Director Kenney commented that he was working with the PLDA's Finance Committee to change the financial model/agreement with member libraries.

**Friends** – Library Director Kenney stated the Friends met today and were anxious to come back and run their Bookstore. Mr. Kenney noted that we regularly get requests for the Bookstore. Library Director Kenney remarked that the Friends voted to support some programs that may be impacted by the budget shortfall. Mr. Kenney said he appreciated their support.

**Minutes of the March 10, 2021 meeting of the Library Board of Trustees, page 2**

**Foundation** – Executive Director Rubini reported that the Nancy Pearl event was very successful with 100+ people in attendance and feedback was great. Director Rubini commented that the March 21, 3-4 p.m. event with Mara Gay, a *New York Times* Editorial Board member, had also over 100 people scheduled to attend.

**Ongoing Business**

Library Director Kenney noted that the Altice Grant Update from John Lolis has been postponed again. Mr. Kenney said he, John Lolis and Jim Kenny have scheduled a meeting at the Igloo offices to view their digital workplace solution and will report back after their visit. Library Director Kenney will forward to the Board the Igloo documentation.

Library Director Kenney reported on the budget and said that the City preferred that the Library hours not be reduced in the next fiscal year. Mr. Kenney was informed by the City that the Library would be receiving stimulus funds which would be applied to the budget and return the Library to its pre-pandemic schedule of hours effective July 1. Library Director Kenney went into detail as to how the monies would be spent. The Board remarked that this was great news. Mr. Kenney commented that he would present the new proposed budget next month and then it will be reviewed by the Common Council in June.

Library Director Kenney reminded the Board that a number of staff were quarantined but now everyone was back and healthy. Mr. Kenney also said that Grab and Go was back in service. Library Director Kenney remarked that Westchester's COVID cases seemed to be declining and if it remained that way he would like to reopen in April. Mr. Kenney's intent would be to include browsing and appointments in the Trove. Library Director Kenney noted that a few WLS libraries were opening and he would stay in communication with the Board regarding reopening. A board member noted that government employees were able to get vaccinated beginning March 17<sup>th</sup>.

**New Business**

President Schwarz reviewed the WLS Member Library Statistics document with the Board and highlighted some of the positive numbers. Library Director Kenney said it was used as a benchmark.

Library Director Kenney would like to see music/concerts programs this summer on the Library Plaza and asked the Board for feedback. Mr. Kenney mentioned that we would need to direct people to adhere to the social distancing guidelines.

Trustee Summers asked when the Circulating Blood Pressure Monitors would be available and Assistant Library Director Degyansky responded that the materials were prepared and were ready to be circulated. Ms. Degyansky noted that the program would be launched in next week's newsletter.

Library Director Kenney said they were launching five circulating laptops program next week.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 7:50 p.m. on a MOTION by Trustee Summers, seconded by Trustee Scherer.

---

Yuki Haynes, Secretary  
Library Board of Trustees