

**White Plains Public Library Board of Trustees  
Minutes of Regular Meeting  
April 4, 2012**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:30 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, Clouet, Haynes, Schwarz and Scherer. Absent with notice were Trustees D'Ambrosio, Furth, and James. Absent without notice was Trustee Matthews-Serra. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Libby Hollahan, and Sandra McDaniel, Library Secretary.

**Minutes of Regular Meeting of March 14, 2012**

The minutes of the regular meeting of March 14, 2012 were approved on a MOTION by Trustee Luz Barrera, seconded by Trustee Tom Scherer.

**Budget:**

City Revenue & Expenditure Budget by Department for March 2012 were reviewed. Library Director Kenney remarked that the boilers would be fixed this year.

**Bills: 2011/12 Budget: #16, #17**

Trustee Schwarz agreed to review the bills at a later date and approval was contingent upon his review. Pending approval via email from Trustee Schwarz to the Library Board, payment of bill vouchers #16, #17, was approved on a MOTION by Trustee Clouet, seconded by Trustee Scherer.

**Report of Library Administration**

The Board reviewed the administrative reports. Library Director Kenney commented that from the focus group findings it has been determined that there needs to be an emphasis on adult learning – both informal and formal. Mr. Kenney will need to further develop the library's services to adults.

**Trustee Reports & Business**

**WLS** – Nothing to report.

**Friends** –Nothing to report.

**Foundation**–Mrs. Hollahan reviewed her written report and commented that the Trumble in the Trove was a fabulous event with approximately 500 people in attendance.

**Other**–Trustee Clouet remarked that maybe the Library could reach out to the Juneteenth Committee and participate with possibly a booth at their event. Mr. Clouet will send Assistant Librarian Degyansky the contact information for the Juneteenth event.

**Minutes of the April 4, 2012 meeting of the Library Board of Trustees, page 2**

**Unfinished Business:**

Mr. Kenney remarked that he would report his focus group findings at the May 4 Library Visioning Retreat where approximately 35 people were scheduled to attend.

Library Director Kenney distributed a timetable from the architects and hoped to have the master plan flushed out at the May 9 board meeting. Mr. Kenney added that the timetable was very aggressive and may be subject to change.

Library Director Kenney reviewed the summary of the proposed budget that included funding for part-time employees to meet the mission to extend the hours. Mr. Kenney also commented that our computers were seven to eight years old and there was no funding for new computers for the heavily used, first floor Adult area, but two new computers were expected as part of the DASNY funding.

Mr. Kenney encouraged the board to attend the April 30 Special Meeting of the Common Council at 6 p.m. where the Library expenditures would be discussed.

**New Business:**

Library Director Kenney commented that he would like to partner more with the White Plains Community Media (Public Access TV) and pursue funding for audio services with teens and the possibility of joint grants. Mr. Kenney would contact Deputy Commissioner Linda Puoplo of Planning regarding applying for joint grants. In addition, Library Director Kenney would explore space consolidation and the possibility of Cable TV relocating to the 3<sup>rd</sup> floor of the Library building as well as the creation of a studio on the first floor.

Mr. Kenney reported that based on his findings from the teen and adult focus groups, food services would need to be incorporated into the master plan. Library Director Kenney stated that the Library Café has been underdeveloped and the plans for it would need to be more developed.

A MOTION to adopt the Holiday Schedule effective June 1, 2012 was approved by Trustee Tom Scherer, seconded by Trustee Luz Barerra.

Reimbursement of PLA Conference expenses (up to \$400) for Kathy Degyansky was approved on a MOTION by Trustee Clouet, seconded by Trustee Scherer.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 8:13 p.m. on a MOTION by Trustee Tom Scherer, seconded by Trustee Chris Clouet.

---

Yuki Haynes, Secretary  
Library Board of Trustees