

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
May 9, 2012**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:01 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, D'Ambrosio, Furth Haynes, James, Matthews-Serra, Schwarz and Scherer. Absent with notice was Trustee Clouet and Foundation Executive Director Libby Hollahan. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, and Sandra McDaniel, Library Secretary.

Minutes of Regular Meeting of April 4, 2012

The minutes of the regular meeting of April 4, 2012 were approved on a MOTION by Trustee Hope Furth, seconded by Trustee Tom Scherer.

Budget:

City Revenue & Expenditure Budget by Department for April 2012 were reviewed. Library Director Kenney remarked that budget documents had a three-week lag time but we were still in good shape. Mr. Kenney hoped the library would be able to purchase some computers for the first floor from some unspent monies in the budget.

Bills: 2011/12 Budget: #18, #19

Trustee Furth reviewed the bills prior to the meeting and found them to be in order. Payment of bill vouchers #18, #19, were approved on a MOTION by Trustee D'Ambrosio, seconded by Trustee James.

Report of Library Administration

The Board reviewed the administrative reports. Library Director Kenney remarked that the usage statistics were up based on the increase in demographics for children in White Plains as well an emphasis by the one of the youth librarians, Erik Carlson, in reaching out to the community. Mr. Kenney stated that we have dropped databases that were underused and put that money into the circulation department.

Trustee Reports & Business

WLS – Trustee Furth reported she attended an Audit Committee meeting and the structure and finances were in good shape.

Friends –Nothing to report.

Foundation–Mrs. Hollahan was unable to attend the meeting but did provide a written report as well as postcards for the Food for Thought event to be held on June 10, 2012.

Other–

Minutes of the May 9, 2012 meeting of the Library Board of Trustees, page 2

Unfinished Business:

Library Director Kenney remarked that he had several meetings with the architects and had developed a preliminary master plan for the first floor. Mr. Kenney stated that the architects would present this master plan at the June Board Meeting, which will be open to the Foundation Board members as well. Library Director Kenney commented that several highlights of the new plan included: a larger teen space that would be staffed at all times as well as the capability for some of the space to serve a dual purpose, such as a training room for adults in the mornings.

Mr. Kenney stated that the visioning retreat was very successful with nearly 50 attendees and was still seeking input from the community via our website. Trustee Furth would like to have Deputy Commissioner of Planning, Linda Puoplo's presentation available to us as she found it very informative. Library Director Kenney will receive a draft of the strategic plan from the consultants and present the findings at our July Board Meeting.

Library Director Kenney presented the proposed budget to the Common Council on April 30 and was asked to provide historical data. Mr. Kenney stated the following: there were no questions regarding the library at the public hearing on May 7, the decision on the budget would take place on May 14, and the budget would be adopted on May 21.

Mr. Kenney reported that conversations were ongoing with the White Plains Cable Television Access Commission for ways to work as partners.

The report of personnel added and deleted from the payroll between January 1, 2012 and March 1, 2012 was approved on a motion by Trustee James, seconded by Trustee D'Ambrosio.

New Business:

Library Director Kenney reviewed the Board of Trustee Meeting Schedule. A MOTION to adopt the Board of Trustees Meeting schedule from July 2012 through June 2013 was approved by Trustee Tom Scherer, seconded by Trustee Denise D'Ambrosio.

Mr. Kenney reviewed the revised FY 12-13 Library Hours schedule from July 1, 2012 through June 30, 2013. A MOTION to adopt the FY 12-13 Library Hours schedule from July 1, 2012 through June 30, 2013 pending budget approval as submitted was approved by Trustee D'Ambrosio, seconded by Trustee Haynes.

Adjournment

There being no more business before the Board, the meeting was adjourned at 8:03 p.m. on a MOTION by Trustee Denise D'Ambrosio, seconded by Trustee Hope Furth.

Yuki Haynes, Secretary
Library Board of Trustees