

**MONTHLY REPORT  
AGENDA ITEM #4**

**By:** Brian Kenney  
**Dept.** Library Director  
**Subject:** Monthly Report  
**Date:** June 13, 2012

**Strategic Planning**

Held Strategic Planning retreat May 4<sup>th</sup>.  
Worked with Sue Hall of Library Strategies to integrate retreat outcomes, focus groups findings, into a Strategic Plan.  
Draft plan will be distributed week of 6/11 and will be the focus of the 7/11 Board Meeting.

**Master Plan**

Met with architects (5/14, 5/22) to finalize plans, determine furnishings.

**Partnerships**

Worked with Jim Kenny on proposed move of White Plains Community Media into the Library: programming relationships, space planning.

**Development**

Met with representatives from the Shinnyo-en Foundation and discussed the Library's future directions and master plan, especially the development of The Edge.

**The Edge**

Met with faculty from the College of Westchester, Digital Media Program, for advice on equipment, possible intern relationship.  
With Kathy Degyansky as lead, worked on the IMLS Learning Lab grant application, which would fund technology, staff development, and programming.  
Met with Emily Keating, Nancy Rubini at the Jacob Burns Film Center and Digital Media Lab to explore the Burns Center partnering with WPPL in our IMLS application to provide staff development, programming.

**Programming**

With adult services staff, developed a literary based programming schedule for fall 2012.  
With staff, developed programming for Hispanic Heritage Month, fall 2012.  
Met with Westchester Community College staff on expanding course offerings at Library. Will add an ESL section (9/12), begin classes in Spanish (9/12) and citizenship (1/13).

**Public Relations**

Worked with John Hollahan, videographer, on a video that would capture the impact the library has on people's lives. Conducted a dozen interviews. This video is supported by the Foundation.

**Professional Responsibility**

Panelist on the Sustaining Libraries panel, Westchester Library Association Annual Conference, May 11.