

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: July 3, 2012

The Budget Report as of July 3, 2012 is attached. All monthly revenues and expenditures are normal.

FOR 2012 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

201 LIBRARY FUND							

02 INTERGOVERNMENTAL							

02269 LIBRARY-OTHER LIBRARIES	-12,600	-12,600	-14,825.00	.00	.00	2,225.00	117.7%
TOTAL INTERGOVERNMENTAL	-12,600	-12,600	-14,825.00	.00	.00	2,225.00	117.7%

03 CHARGES FOR SERVICES							

03649 MISCELLANEOUS REIMBURSEMENTS	-3,900	-3,900	-2,741.34	.00	.00	-1,158.66	70.3%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-2,834.42	-127.94	.00	-165.58	94.5%
TOTAL CHARGES FOR SERVICES	-6,900	-6,900	-5,575.76	-127.94	.00	-1,324.24	80.8%

06 MISCELLANEOUS							

06651 LIBRARY FINES	-115,000	-115,000	-75,789.85	-3,899.53	.00	-39,210.15	65.9%
06695 RENTAL LIBRARY SPACE	-3,500	-3,500	-4,337.50	-60.00	.00	837.50	123.9%
06697 COMMISSION COIN MACHINE	-15,000	-15,000	-14,649.46	-1,550.00	.00	-350.54	97.7%
06698 REFUND PR YR EXPENDITURES	0	0	-101,018.13	.00	.00	101,018.13	100.0%
06699 OTHER	-6,000	-6,000	-3,550.15	-243.75	.00	-2,449.85	59.2%
06700 MEDICARE PART D REIMB	-16,000	-16,000	-12,734.34	.00	.00	-3,265.66	79.6%
TOTAL MISCELLANEOUS	-155,500	-155,500	-212,079.43	-5,753.28	.00	56,579.43	136.4%

09 OPERATING TRANSFERS							

09910 GENERAL FUND CONTRIBUTION	-5,533,380	-5,571,080	-4,911,117.46	-600,000.00	.00	-659,962.54	88.2%
TOTAL OPERATING TRANSFERS	-5,533,380	-5,571,080	-4,911,117.46	-600,000.00	.00	-659,962.54	88.2%

0A APPROP FUND BALANCE							

09999 APPROPRIATED FUND BALANCE	-25,338	-25,338	.00	.00	.00	-25,338.00	.0%
TOTAL APPROP FUND BALANCE	-25,338	-25,338	.00	.00	.00	-25,338.00	.0%

FOR 2012 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL LIBRARY FUND	-5,733,718	-5,771,418	-5,143,597.65	-605,881.22	.00	-627,820.35	89.1%
GRAND TOTAL	-5,733,718	-5,771,418	-5,143,597.65	-605,881.22	.00	-627,820.35	89.1%

** END OF REPORT - Generated by Bill Deierlein **

FOR 2012 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	141,000	141,000	141,000.03	13,505.75	.00	-.03	100.0%
1.150 MANAGERIAL SALARIES	167,086	140,086	140,086.07	16,609.93	.00	-.07	100.0%
1.153 M/C ATTENDANCE BONUS	600	600	.00	.00	.00	600.00	0%
1.200 CSEA SALARIES AND WAGES	2,230,769	2,187,498	2,198,287.80	208,595.22	.00	-10,789.80	100.5%
1.201 CSEA OVERTIME	41,000	41,000	37,492.10	5,283.02	.00	3,507.90	91.4%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	8,500.00	.00	.00	1,500.00	85.0%
1.800 PART-TIME/HOURLY WAGES	165,000	180,000	175,642.15	16,502.77	.00	4,357.85	97.6%
TOTAL SALARIES & WAGES	2,755,455	2,700,184	2,701,008.15	260,496.69	.00	-824.15	100.0%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	206,797	202,571	205,361.83	19,810.82	.00	-2,790.83	101.4%
2.020 MTA PAYROLL TAX	9,299	9,112	9,177.84	880.49	.00	-65.84	100.7%
2.101 NYS EMPLOYEE PENSION	392,304	417,973	423,155.91	46,381.75	.00	-5,182.91	101.2%
2.201 EMPLOYEE ACTIVE HEALTH INS	466,595	439,191	434,756.64	37,319.44	.00	4,434.36	99.0%
2.202 RETIREES HEALTH INSURANCE	185,000	185,000	169,969.05	17,034.74	.00	15,030.95	91.9%
2.203 RETIREES HEALTH INS BUYOUT	1,650	1,650	1,650.00	.00	.00	.00	100.0%
2.204 NYS HEALTH INS ADMN CHRGS	1,425	1,425	694.88	.00	.00	730.12	48.8%
2.205 RETIREES MEDICARE PAYMENT	46,000	46,000	45,629.00	9,290.70	.00	371.00	99.2%
2.206 ACTIVE HEALTH INS BUYOUT	29,673	29,673	27,524.00	828.00	.00	2,149.00	92.8%
2.301 DENTAL INSURANCE PLAN	41,651	39,075	41,432.16	3,469.20	.00	-2,357.16	106.0%
2.407 OPTICAL INSURANCE	10,584	11,382	11,198.60	977.20	.00	183.40	98.4%
2.501 GROUP LIFE INS-MANAGEMENT	2,600	2,600	2,024.01	226.08	.00	575.99	77.8%
2.601 MEMBERSHIPS-FEES-DUES	732	732	40.00	.00	.00	692.00	5.5%
2.602 EDUCATION-TRAINING FEES	800	800	407.50	110.00	.00	392.50	50.9%
2.603 TRAVEL AND TRANSPORTATION	450	450	884.37	18.50	.00	-434.37	196.5%
2.703 UNIFORMS	350	350	190.50	.00	.00	159.50	54.4%
2.905 EMPLOYEE ASSISTANCE PROG.	1,475	1,475	630.00	.00	.00	845.00	42.7%
TOTAL EMPLOYEE BENEFITS	1,397,385	1,389,459	1,374,726.29	136,346.92	.00	14,732.71	98.9%

3. MATERIALS & SUPPLIES

FOR 2012 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	9,000	9,000	7,971.03	1,145.43	.00	1,028.97	88.6%
3.002 ADVERTISING	0	0	470.60	.00	.00	-470.60	100.0%
3.003 PRINTING	7,000	7,000	4,138.85	80.00	5,017.00	-2,155.85	130.8%
3.004 POSTAGE	9,000	9,000	8,106.36	4,000.00	.00	893.64	90.1%
3.005 BOOKS-PAMPHLETS-MOVIES	235,000	235,000	196,516.36	11,829.28	.00	38,483.64	83.6%
3.006 SUBSCRIPTIONS-PERIODICALS	14,238	14,238	13,371.26	66.00	.00	866.74	93.9%
3.009 BOOKBINDING	500	500	520.64	.00	.00	-20.64	104.1%
3.010 NON-BOOK MATERIALS	45,000	45,000	65,944.84	9,205.43	.00	-20,944.84	146.5%
3.011 PROGRAM SUPPLIES	2,500	2,500	2,525.35	135.94	.00	-25.35	101.0%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	1,098.72	.00	.00	-98.72	109.9%
3.014 LIBRARY SUPPLIES	13,000	13,000	11,305.53	2,388.93	465.92	1,228.55	90.5%
3.016 REPLACEMENT MATERIALS	3,000	3,000	2,998.44	.00	.00	1.56	99.9%
3.022 PC SOFTWARE	500	500	1,580.96	100.00	.00	-1,080.96	316.2%
3.301 BLDG./FLITY REPAIRS	12,000	12,000	17,566.25	200.50	6,562.50	-12,128.75	201.1%
3.302 BLDG./FAC. EMERGCY REPRS	3,325	3,325	3,325.00	.00	.00	.00	100.0%
3.306 MAINTENANCE SUPPLIES	15,000	15,000	24,341.68	2,342.24	6,562.50	-15,904.18	206.0%
3.601 ELECTRICITY	392,721	387,721	227,733.85	7,300.00	.00	159,987.15	58.7%
3.602 TELEPHONE	6,200	6,200	3,089.56	311.67	.00	3,110.44	49.8%
3.603 GAS	87,290	87,290	43,474.31	2,211.99	.00	43,815.69	49.8%
3.604 WATER	4,000	4,000	4,945.15	1,482.25	.00	-945.15	123.6%
3.703 EQUIPMENT RENTAL	2,625	2,625	2,068.64	26.72	.00	556.36	78.8%
3.704 COPIER RENTAL	10,190	10,190	10,188.00	849.00	.00	2.00	100.0%
TOTAL MATERIALS & SUPPLIES	873,089	868,089	653,281.38	43,675.38	18,607.92	196,199.70	77.4%
4. DIRECT COSTS							
4.005 FINANCIAL/ AUDITING COSTS	4,018	4,018	4,018.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	148,418	148,418	117,302.52	8,069.00	7,545.57	23,569.91	84.1%
4.016 SECURITY GUARDS	92,604	92,604	83,943.75	6,817.25	.00	8,660.25	90.6%
4.023 PROGRAM SERVICES	31,500	31,500	39,350.00	2,886.50	.00	-7,850.00	124.9%
4.025 EXTERMINATING SERVICES	240	240	80.00	.00	.00	160.00	33.3%
4.058 ON LINE SUBSCRIPTION SRVC	59,200	54,200	16,555.02	469.90	.00	37,644.98	30.5%
4.602 SIF CONTRIBUTION	45,692	45,692	45,692.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	5,000	5,000	4,920.00	1,150.00	.00	80.00	98.4%
TOTAL DIRECT COSTS	386,672	381,672	311,861.29	19,392.65	7,545.57	62,265.14	83.7%
5. EQUIPMENT							

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5.210 PERSONAL COMPUTERS	0	8,500	.00	.00	8,120.00	380.00	95.5%
5.301 VIDEO/RECORDING EQUIPMENT	0	1,500	1,365.00	1,365.00	.00	135.00	91.0%
TOTAL EQUIPMENT	0	10,000	1,365.00	1,365.00	8,120.00	515.00	94.9%
9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	321,117	321,117	321,117.46	.00	.00	.46	100.0%
9.990 RESERVE FOR FINANCING	0	100,897	.00	.00	.00	100,897.00	.0%
TOTAL OTHER FINANCIAL USES	321,117	422,014	321,117.46	.00	.00	100,896.54	76.1%
TOTAL LIBRARY FUND	5,733,718	5,771,418	5,363,359.57	461,276.64	34,273.49	373,784.94	93.5%
GRAND TOTAL	5,733,718	5,771,418	5,363,359.57	461,276.64	34,273.49	373,784.94	93.5%

** END OF REPORT - Generated by Bill Deierlein **