

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – June 2012
Date: July 3, 2012

Administrative

- Attended PLDA on behalf of the Library. The Library Ideas representative gave a presentation on Freegal, Freading, and Rocket Languages.
- Met with Director Kenney and later Head of IT Lolis to create a new landing page to feature all of our e-book and e-audio services.
- Met with architects for flooring, furniture, and color selections.
- Attended joint Youth Board-Parks and Recreation Board at the Community Center.
- Compiled AV statistics for Jim Noonan at City Hall.
- Attended the Westchester Library Association year end Luncheon.
- Led Staff Training on using Freading, a new ebook service.
- Created weeding lists for various librarians and compiled non-fiction usage statistics to help determine budget allocation.
- Completed the new Master Schedule for Librarians and Periodicals Staff as we prepare for the start of new Library hours in July.

Staff Activities - *Thanks to librarians Karyn DeLuca, Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report.*

- Librarian Hughes attended end of the year Friends' Luncheon.
- Librarian Hughes attended Day of Dialog at McGraw Hill and Book Expo America (BEA).
- Librarian Perez attended BEA to meet with Spanish language publishers.
- Librarian Carlson attended his first BEA.
- Staff training included Microfilm Reader use and new ebook service Freading.
- Librarian Carlson attended a White Plains Cares Coalition meeting.
- Librarian Varian attended a White Plains Historical Society meeting.
- Librarian Rothman attended BEAs Annual Librarian's Dinner at the Yale Club.
- Librarian Rothman attended the Westchester Library Association annual Luncheon.

Customer Service:

- 51 students participated in our English Conversation Groups.
- 6 tours to the new ESL classes were given.
- 3 computer classes given in Spanish.
- 31 students were served by our weekly GED classes.
- A Teen Summer Reading Web Page was launched.
- 15 Local History queries were answered.
- 25 InterLibrary loan requests were filled this month, the most requests we have had in many years.
- 6 one-on-one trainings.

Community Outreach:

- Librarian Hughes ran book club at Gilda's Club.
- Librarian Hughes sent 80 Large Print titles to the Schnurmacher Nursing Home.
- 4 Homebound book deliveries.
- Librarian Perez working with Mexican consulate to arrange their visit in November.

- Librarian Perez has reached to several community agencies in preparation for the Library's September Hispanic Heritage program.
- Librarian Carlson visited 7th grade classes at Highlands to promote library services and summer reading.

Programs:

- 2 Childcare programs offered in Spanish.
- Dating Tips learned from the movie Twilight with Planned Parenthood.
- Teen Summer Reading Kickoff Party. The theme is "Own the Night".
- Poetry Slam with guest Poet Jeanann Verlee.
- Fifty Shades of Grey book discussion.