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Dept. Adult Services
Subject: Monthly Report – July/August 2012
Date: September 3, 2012

Administrative

- Completed the renewal for our microfilm and periodicals subscriptions.
- Completed WALDO paperwork that included the Library discontinuing its associate membership with WALDO.
- Worked with staff on inputting many of the fall events in our eVanced calendar.
- Helped with the addition of OneClickdirect to the library's eBooks page, a service to download Teen and Children's audiobooks provided by WLS.
- Created report on the most popular titles for the month of July.
- Wrote three blog posts: Freading, Museum Passes, and Tappan Zee Bridge project documents.
- Attended strategic planning meeting.

Staff Activities - *Thanks to librarians Karyn DeLuca, Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report.*

- Librarians Hughes, DeLuca, Rothman, Wenglin attended an ALA webinar [Author, Author] on hosting, running, author visits to the Library.
- Librarian Kunz attended two Webinars on library marketing at WLS.
- Librarian Carlson attended two webinars related to teen services.
- Librarian Carlson attended a White Plains Cares Coalition meeting and met with a representative from Planned Parenthood to plan some fall programs.
- Librarian Duffy attended a webinar on the online service JobNow provided by the NY State Library.

Customer Service:

- 6 English Conversation Groups were held. These will resume after Labor Day.
- 15 Local History queries were answered.
- Library now has 116 likes on Facebook page. Also, 85 followers on Twitter.
- Provided 11 1-1 trainings [9 e-readers, 2 email accounts].

Community Outreach:

- Librarian Hughes led a book discussion at Gilda's Club of Westchester.
- 3 Homebound baskets were delivered.
- Librarian Rothman did a tour of the Foundation Collection for NY Medical College students.
- Librarian Rothman conducted a business plan class for the Youth Bureau Young Entrepreneurs group.
- Librarian Perez met with Isabel Villa to plan for Fall Tarde Cultural event.
- Library Facebook page now has 132 likes and the Library Twitter account has 91 followers.
- Digital sign ad for Zane program was created by Librarian Kunz.

Programs:

- Poetry slam featuring the Westchester Poetry Slam Team. 40 attended.
- Teen programs in July: Hip-hop dancing, Pizza & a Movie, Car Care Basics, Planetarium show, Teen Craft: Macrame.

- Teen Programs in August: Hip-hop dancing, Pizza & a Movie, Spa Time Summer Reading Party
- For the Summer Reading program, a total of 16 programs with an attendance of 169. 15 teens signed up for the online reading program and logged a total of 89 books.
- Foreign Film Festival 8 films attracted 279 viewers.
- Childcare Workshop en Espanol.
- 35 Students participated in GED classes.