

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – October 2012
Date: November 3, 2012

Administrative

- Took over role of liaison to the Friends during Librarian Hughes absence.
- Worked with Kenney, Degyansky, and staff to offer extended hours during the aftermath of Hurricane Sandy.
- Hired a new part-time Librarian, Aurora Cruz, who is the Head of Reference Services at Yonkers Riverfront Library. She was trained and will have her first Sunday shift in November.
- Updated Museum Pass software.
- Assisted staff with eVanced calendar entries.

Staff Activities - *Thanks to librarians Karyn DeLuca, Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report.*

- Librarian Kunz went to Comic Con's Professional Day. She orders all of the Adult Graphic Novels and this was an excellent opportunity for Professional Development in that area.
- Librarian Carlson attended two days of Comic Con.
- Librarian Rothman attended CookBook book event at NYU.
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Customer Service:

- Librarian Carlson created a Banned Books Week display.
- Librarians led 7 English Conversation Groups.
- 6 Homebound deliveries this month.
- Librarian Varian answered 29 Local History queries.
- 11 Library tours were given to the new ESL students.

Community Outreach:

- Librarian Carlson spoke at the High School PTA highlighting all of the upcoming teen programs.
- Librarian Hughes led a book discussion at Gilda's Club of East Side Story.
- Librarian Varian worked with NBC news to have a brief live broadcast of the help we were giving Westchester residents with space for them to charge and use their devices.

Programs:

- Too Marvelous for Words Tribute to Johnny Mercer.
- Teen programs in October included: Afro-Hispanic drumming, College workshops in English and Spanish, a bullying workshop, 2 craft programs, and a family fun night out Wii program.
- Intergenerational Halloween Storytelling with Ct Storyteller Carol Birch.
- Literary Programming Committee hosted a Book Group Brunch with author Jonathan Tropper.
- Many Business Programs: Ethical Issues representing NonProfits, Cover Letters, Business Plans, Small Business and Economic Development Conference with Suzi Oppenheimer, Planning for Long Term Care.
- Online Job Searching computer class.
- 4 Spanish Computer classes offered by Librarian Perez.
- Tarde Cultural program attracted 250 visitors.

- Librarian Perez offered a Financial Planning program in Spanish.
- Spanish conversation classes continue to be very successful.