

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – November 2012
Date: December 3, 2012

Administrative

- Attended a training at WLS to learn about the new OPAC Enterprise which will be launched by WLS on December 1st. Arranged for staff to be trained on November 29th and 30th.
- Met with Degyansky, Harris, and Black to go over the transition of shelver supervision from Librarian DeLuca to Circulation Clerk Harris.
- Helped staff with eVanced calendar entries and Director's Station circulation reports.
- Met with Kenney, Deierlein, and Friends Boards Members Phillips and Stuart to arrange for Friends of the Library to have a Barnes and Noble account so that books can be sold on behalf of the Friends at Library events.
- Took over role of Homebound librarian during Librarian Hughes absence and arranged for three homebound deliveries.

Staff Activities - *Thanks to librarians Karyn DeLuca, Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report.*

- Librarian Rothman attended a Foundation Center open house at their headquarters in NYC.
- Librarian Duffy attended a workshop at NYLA in Saratoga Springs as part of his online course "Teaching Skills for Librarians".
- Librarian Varian who sits on the White Plains Historical Society Board attended the unveiling of a sign naming the White Plains Greenway after Jack Harrington, past president of the Historical Society.
- Librarian Varian attended a Metro Conference on Using Metadata for Collection Management.

Customer Service:

- New Tipsheets prepared for downloading library e-books to the Nook Tablet and Kindle Fire.
- Librarian Varian responded to 18 Local History queries.

Community Outreach:

- Fliers for upcoming teen programs delivered to local schools and community organizations.
- Librarian Duffy was invited to speak at the White Plains Community Center to Seniors about the resources that the Library has to offer.
- The Mexican Consulate was here for 4 days in November and Librarian Perez along with other staff hosted a table in the second floor lobby to highlight the Spanish language programs and services offered at the Library.

Programs:

- Our exciting fall book series, "Wonderful Town," has been a great success with more than 70 registered participants. Librarian Barbara Wenglin has returned to lead discussions of two to three short stories at each session from the acclaimed anthology, "Wonderful Town: New York Stories From the New Yorker," edited by David Remnick, celebrating 75 years of the magazine's enduring literary influence (Random House, 2000). Patron response has been positive and appreciative for this popular Friends' supported program.
- Rock and Roll Show, music program. 81 attended.
- Hadassah Film Festival, screened "Yoo Hoo Mrs Goldberg" and "Grace Paley: Collected Shorts".

- Teen programs offered this month included: CPR Certification, Collegewise, AllState Panel on Texting and Driving, Smart \$\$ for Teens, screening of Twilight movie.
- The November Poetry Slam was cancelled due to bad weather.