

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – December 2012
Date: December 22nd, 2012

Administrative

- Attended a demonstration of 3M ebook Cloud program with De Luca, Kenney, Lolis and Deschamps.
- Trained one part-timer and two full timers on using the new Enterprise catalog.
- Met with our new sales representative from Ebsco to go over our current electronic resource holdings and any products we might be interested in in the future.
- Along with Director Kenney, Met with the Head of the Westchester County Law Library Zoya Golban. She is interested in doing outreach programs at the Library concerning legal resources available to the public. She also had recommendations for a Legal Resource section on our website.
- Created weeding reports for staff as they continue their major projects to bring the collection down to size before renovations begin.
- Attend a Mayor's Youth Bureau meeting. Spoke to the Board members about plans for the Edge and upcoming AllState Teen Safe Driving programs.

Staff Activities - *Thanks to librarians Karyn DeLuca, Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report.*

- Librarian Kunz attended a webinar for an Ebsco product called Library Aware that we are considering.
- Librarian Perez attended a "graduation" dinner for our first Spanish Conversation Classes at a local restaurant. She was asked to hand out the certificates of completion.
- Librarian Carlson attended AAP Book Buzz in NYC to learn upcoming Teen Titles from top publishers.
- Librarian Carlson attended a Youth Services meeting at WLS.
- Librarian Carlson was asked to join the Youth Services Section of NYLA's Spring Conference Planning Committee for the 2014 Conference which will be held in Westchester at a location to be determined. He attended his first planning meeting.
- Librarian Duffy completed an online course that the Library invited him to take called "Teaching Skills for Librarians" which was co-created by the New York Library Association and the College of St. Rose. The final class was held at the College of St Rose in Albany.

Customer Service:

- Librarians De Luca, Hughes, Duffy, and Varian hosted a Holiday Party for the attendees of the English Conversation Groups held at the Library.
- Librarian Rothman met with two facilitators who will be starting a Job Club at the library in 2013.
- Offered 7 one-on-one e-reader trainings.

Community Outreach:

- Librarians De Luca and Hughes led a book discussion at Gilda's Club of Westchester.
- Librarian Carlson helped the librarian at Woodfield Cottage set up the new library at the facility.

Programs:

- The December Poetry Slam featured guest poet Mike McGee.

- Adult programs included Westchester Review reads, an author program; a Kapelye Klezmer concert.
- Haddash Film Festival screened: Making Trouble.
- Director Kenney moderated a discussion with two mystery writers: Karen Englemann and Jean Zimmerman
- Library Perez organized and moderated a presentation, in Spanish, of popular self-help author Dr. Isabel