

**White Plains Public Library Board of Trustees**  
**Minutes of Regular Meeting**  
**March 14, 2012**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:10 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, D'Ambrosio, Haynes, James, Matthews-Serra, Schwarz and Scherer. Absent with notice were Trustees Clouet, Furth, Matthews-Serra and Assistant Library Director Kathy Degyansky. Also in attendance were Library Director Brian Kenney, Foundation Executive Libby Hollahan, John Lolis, Manager of Information Technology, and Sandra McDaniel, Library Secretary.

**Minutes of Annual Meeting of February 8, 2012**

The minutes of the annual meeting of February 8, 2012 were approved on a MOTION by Trustee Tim James, seconded by Trustee Tom Scherer.

**Minutes of Regular Meeting of February 8, 2012**

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**Budget:**

City Revenue & Expenditure Budget by Department for February 2012 were reviewed.

**Bills: 2011/12 Budget: #14, #15**

Trustee Furth was absent from the meeting but had reviewed the bills prior to the meeting and found them to be in order. Payment of bill vouchers #14, #15, was approved on a MOTION by Trustee James, seconded by Trustee Scherer.

**Report of Library Administration**

The Board reviewed the administrative reports. Library Director Kenney commented that the reporting now included more summaries and trend information taken from statistical data at the request of the board.

Mr. Kenney reported that the website for the library was live on a WordPress platform and integrated several of the new offerings such as texting services and the new program to reserve museum passes online. Mr. Lolis provided a detailed demonstration of the new website. Library Director Kenney remarked that departments such as The Trove and The Edge have a lot of content and would eventually have their own pages on the site. The Foundation would also be developing a microsite. Mr. Lolis commented that the new layout would have the capability to pull content from other pages on the site to specific website pages such as trove.org. Library Director Kenney also stated that the library had also launched a mobile website.

**Minutes of the March 14, 2012 meeting of the Library Board of Trustees, page 2**

Mr. Kenney reported that a meeting has been scheduled on March 20<sup>th</sup> with the architects and DPW to discuss the contract and incorporating the Dormitory Authority funding into the next design phase.

**Trustee Reports & Business**

**WLS** – Nothing to report.

**Friends** – Library Director Kenney thanked the Friends for providing the new sofa for the temporary teen lounge near the Young Adult section of the library.

**Foundation** - Mrs. Hollahan reviewed her written report and distributed a flyer for the June Food For Thought Event on Sunday, June 10 that will feature acclaimed food writer, John T. Edge.

**Other** -

**Unfinished Business:**

Mr. Kenney reported that there was a new Open Meeting Law that required that documents to be discussed at any open meetings were available to the public. Director Kenney stated that the Library was in compliance with this law and all documents pertaining to the Board meetings have been posted on the library's website.

**New Business:**

President Schwarz requested a date change for the April Board meeting, as both he and the Secretary would be unavailable on April 11. Mr. Schwarz polled the board members and they have agreed to change the date to April 4. It should be noted that Trustee D'Ambrosio has another obligation and would be unable to participate.

Library Director Kenney reviewed the revisions to the WLS Free Direct Access Plan. On a MOTION by Trustee Scherer, seconded by Trustee James, the revised WLS Free Direct Access Plan for 2012-2016 was approved. Per WLS, a copy of the board minutes will be sent to Elise Burke to inform WLS of the Library Board's decision.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 8:09 p.m. on a MOTION by Trustee Denise D'Ambrosio, seconded by Trustee Tim James.

  
Yuki Haynes, Secretary  
Library Board of Trustees