

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
July 11, 2012**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:07 p.m. by President Paul Schwarz. In attendance were Trustees D'Ambrosio, Furth, James, Matthews-Serra, Schwarz and Scherer. Absent with notice were Trustees Clouet and Haynes. Absent without notice was Trustee Barrera. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Libby Hollahan, Sandra McDaniel, Library Secretary, and White Plains resident, Leon Chen.

With Board agreement, Trustee Denise Matthews-Serra was appointed pro tem secretary for this meeting.

Minutes of Regular Meeting of June 13, 2012

The minutes of the regular meeting of June 13, 2012 were approved on a MOTION by Trustee Tom Scherer, seconded by Trustee Denise Matthews-Serra.

Budget:

City Revenue & Expenditure Budget by Department for July 3, 2012 were reviewed. Library Director Kenney remarked that all monies were spent. Trustee Matthews-Serra remarked that the electricity bill looked like it had increased. Library Director Kenney will review with Bill Deierlien.

Bills: 2011/12 Budget: #22, #23

Trustee Furth reviewed the bills prior to the meeting and found them to be in order. Payment of bill vouchers #22, #23 was approved on a MOTION by Trustee James, seconded by Trustee Furth.

Report of Library Administration

The Board reviewed the administrative reports. Library Director Kenney discussed the new ebook service, Freading and stated that Freading was limited to White Plains cardholders and was a user-generated service that carried smaller publishers. Library Director Kenney reported that we have created a new landing page that explains all our ebooks offerings.

Mr. Kenney also remarked that a new media report will be included with the administrative reports and will provide the websites where the library was mentioned in the local press.

Library Director Kenney remarked that the expanded hours were a great success and he had received many comments while he had been working on the main floor on Tuesday nights.

Minutes of the July 11, 2012 meeting of the Library Board of Trustees, page 2

Mr. Kenney stated that Yvonne Charles, Senior Library Clerk, has announced her retirement effective September 15. Library Director Kenney remarked that Ms. Charles has been with the library 35 years and works in the Circulation Department and wished her well.

Trustee Reports & Business

WLS – Trustee Furth noted that the Free Direct Access Program had received conditional approval and also discussed the Central Library.

Friends – Nothing to report.

Foundation–Mrs. Hollahan remarked that they are moving into the fundraising phase in order to prepare for the additional funds that will be required to accommodate the new scope of the first floor renovation project.

Other–**Unfinished Business:**

Library Director Kenney discussed the draft of the strategic plan and noted that he had reviewed it with the library management team. Mr. Kenney said that in August the action steps would be developed which would include responsibility/accountability. Library Director Kenney stated that once the plan was approved he would meet with the departments to talk about it and planned to send it to the retreat participants as well as post it to the website.

On a MOTION made by Trustee Denise D'Ambrosio, approval of the conceptual draft with minor editing of the White Plains Public Library Strategic Plan of 2012-2015, seconded by Trustee Tom Scherer.

Trustee Schwarz discussed the White Plains Community Media relationship and remarked that not all seats on the Cable Commission's Board were filled and some members had issues with a potential partnership. Trustee Matthews-Serra also shared her thoughts on the recent meeting. Library Director Kenney will email the board a list of the current issues. Trustee Schwarz stated the discussions were ongoing and a meeting has been scheduled for next week.

New Business:


The report of personnel added and deleted from the payroll between April 1, 2012 and June 30, 2012 was approved on a MOTION by Trustee Hope Furth, seconded by Trustee Tom Scherer.

Minutes of the July 11, 2012 meeting of the Library Board of Trustees, page 3

Trustee Furth remarked that she liked the new intrinsic website. Assistant Director Degyansky remarked that the network services staff at the library was very talented.

Adjournment

There being no more business before the Board, the meeting was adjourned at 8:02 p.m. on a MOTION by Trustee D'Ambrosio, seconded by Trustee Matthews-Serra.


Yuki Haynes, Secretary
Library Board of Trustees