

By: Timothy Baird  
Dept. Adult Services  
Subject: Monthly Report – March 2013  
Date: March 31st, 2013

### **Administrative**

- Assisted Business Manager Deierlein in collecting statistics for the NY State Annual Report.
- Attended a Mayor's Youth Board meeting.
- Completed Merit Evaluations for the Adult Services Department.
- New Berkeley College Work Study student Christina Beauvoir joined our Periodicals Department, 20 hours a week.
- Demonstrated Twitter at a Friends of the Library Board Meeting. Was also asked to give a twitter demonstration to the Technical Services Department.
- With Director Kenney and Librarians Carlson and Perez, met to discuss plans for doing outreach at the Galleria Mall.

### **Staff Activities** - *Thanks to librarians Karyn DeLuca, Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report.*

- Librarians Carlson attended a White Plains Cares Coalition meeting.
- Librarians Carlson and Perez met with Ms. Puncar, Director of Marketing/Business Development, to look at opportunities for the Library to do outreach and programming at the Galleria Mall.
- Librarian Duffy attended a WLS Legal Research and Resources workshop.
- Librarian Varian attended a White Plains Historical Society board meeting.
- Librarian Varian identified Local History photos for an exhibit on White Plains in observance of ALA's Preservation Week.
- Librarian Kunz attended two METRO workshops: Operationalizing Social Media and Library Branding on a Shoestring.
- Librarians Hughes and Perez met with Director Kenney to discuss possible senior programming at the Library.
- Librarian Hughes attended a Friends of the Library Board meeting.
- Librarian Perez assisted WLS with the Spanish Book Fair that was held at the Library.

### **Customer Service:**

- Provided 8 1-1 e-reader trainings.
- Librarian Varian answered 19 Local History queries.
- 2 Spanish computer classes and 5 English computer classes were offered.
- The Spanish Conversation Classes continue to be very successful.

### **Community Outreach:**

- Librarian Carlson met with the SADD chapter at the White Plains High School.
- Librarian Duffy promoted our ebook collection at a library presentation to The Center For Aging in Place. Librarians Hughes and Perez promoted all aspects of the Library collection at the same presentation.
- Librarian Hughes led a book discussion group at Gilda's House.

### **Programs:**

- Poetry Slam with Guest Poet Jared Singer hosted by Librarian Varian.
- Teen Programs included: Video Game Design, Music Remix, Decoupage, two programs on teen Nutrition, and a Teen Advisory Group meeting.

- Librarian Kunz hosted Ladies Day Jazz Trio.
- 9 English Conversation Groups were offered.
- 2 Spanish language programs were offered: Child Care Council and Exploring Business.