

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
April 10, 2013**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:05 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, Clouet, D'Ambrosio, Haynes, James, Scherer and Schwarz. Absent with notice was Furth, Matthews-Serra, and Assistant Library Director Kathy Degyansky. Also in attendance were Library Director Brian Kenney, Foundation Executive Director Libby Hollahan, Librarian Tim Baird and Sandra McDaniel, Library Secretary.

Minutes of Regular Meeting of March 13, 2013

The minutes of the regular meeting of March 13, 2013 were approved as submitted on a MOTION by Trustee Tim James, seconded by Trustee Yuki Haynes.

Budget:

City Revenue & Expenditure Budget by Department for April 3, 2013 were reviewed.

Bills: 2012/13 Budget: #17, #18

Mr. Kenney stated Trustee Furth reviewed the bills prior to the meeting and found them to be in order. Trustee Haynes remarked that a correction should be made on Claim #17 to read Bully Movie Outreach. Payment of bill vouchers #17, #18, was approved as corrected on a MOTION by Trustee Haynes, seconded by Trustee James.

Report of Library Administration

Library Director Kenney reviewed the monthly reports. Trustee Tim James inquired about the Community Development Block grant application in Kathy Degyansky's report and Mr. Kenney responded that we did not qualify to receive the funding because we were unable to meet the demographic/economic criteria.

Trustee Reports & Business

WLS –

Friends –

Foundation – Ms. Hollahan reviewed her written report and stated that as of April Fred Singleton would become a new member of their board. Ms. Hollahan also remarked that representatives from Allstate would be coming to the library on May 3rd for a meet and greet.

Ongoing Business:

Library Director Kenney discussed the status of the White Plains Cable Commission moving into the building and requested input from the Board to determine how to proceed. Mr. Kenney shared his concerns regarding the type of relationship the cable commission would have with the library as well as the benefits of having the cable commission in the library such as creating more traffic in the library, shared goals, more access for the public to equipment and programs. Mr. Kenney believed the cable commission's lease expired in October 2014. The Board discussed the need for more financial information to be disclosed from the cable commission. Trustee Scherer suggested that other options be considered for the space before a decision was made.

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Library Director Kenney noted that the space could be used for the local history collection or as another room for community use as we have been turning people away. On a MOTION by Trustee Clouet, seconded by Trustee D'Ambrosio, approval to enter into a Memo of Understanding with White Plains Community Media (WPCM) with the following modifications:

- White Plains Cable Television Access Commission (WPCTAC) be changed to WPCM throughout the document
- Paragraph III, 1.- to read as follows: They shall negotiate diligently and in good faith to consider an agreement for WPCM to reside in the WPPL. The goal is to complete an agreement as promptly as possible, but no later than July 1, 2013.

Library Director Kenney shared the revised schedule for the first floor renovation as well as a memo from the architects detailing the work they completed for the bid. Mr. Kenney remarked that DPW coordinated the bid package and the ads for the project would begin on April 15. Library Director Kenney advised the Board that the contract would be awarded after the bid had been approved by the Common Council on June 3. Mr. Kenney noted that the contractors would be submitting two completion dates for the Edge -- November 1 and December 2 -- so that a cost comparison could be done.

Library Director Kenney recommended that President Schwarz attend the Common Council meeting on April 17 at 5:30 p.m. where Mr. Kenney would review the proposed budget.

New Business:

On a MOTION by Trustee D'Ambrosio, seconded by Trustee Scherer, The New York State Annual Report was approved for submission with an address correction for Trustee Clouet.

The 2013/2014 Library Hours and Holiday schedule was approved on a MOTION by Trustee Haynes, seconded by Trustee D'Ambrosio. Mr. Kenney noted that this schedule included the library now being open on Thursday's from 10 a.m. to 9 p.m.

Personnel Additions/Deletions from Payroll dated 1/1/13-3/31/13 were approved on a MOTION by Trustee Chris Clouet, seconded by Trustee Yuki Haynes.

Tim Baird, Head of Adult Services, reviewed his bio and remarked that the Periodical and Youth staff reported to him along with the Adult Librarians. Mr. Baird commented that staffing continued to be an issue during the summer and that he would be working on cross-training the staff. Librarian Baird was very enthusiastic about the opening of the Edge and looked forward to working with Austin Olney.

Adjournment

The meeting was adjourned at 8:26 p.m. on a MOTION by Trustee Tim James, seconded by Trustee Denise D'Ambrosio.

Yuki Haynes, Secretary
Library Board of Trustees