

By: Kathleen Degyansky
Dept.: Assistant Director
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OUTREACH AND COLLABORATION

- Represented the Library at the culminating Creative Aging event at The Bristol Assisted Living on June 1. Program participants read from their memoir writing projects. Friends President Rhoda Phillips participated in the program and read at the event.
- Worked with Millie Jasper of the Holocaust and Human Rights Education Center to create a display of items from their circulating collection, which is currently on view. Also, made contact with the Martin Luther King Freedom Library staff at the Slater Center to create a similar display from their new circulating collection.
- Met with Gerard Guichard, Macy's Store Manager on June 17th to collaborate on an exhibit of photos in the store from the White Plains Collection. As a result of this collaboration and work on the Then and Now project, the Library will be honored as a Local Hero at the store on July 6.

POLICIES AND PROCEDURES

- Formed and led a committee to review and revise the procedure for computer guest passes. The new procedure is designed to streamline the process for guests or new residents to gain access to the computers. The procedure goes into effect on July 1.
- Convened the first meeting of a committee to review and revise the Code of Conduct Policy. Additional work is needed before a review by the Board.

STAFF AND TRAINING

- Attended the Youth Bureau Summer Youth Employment Fair on June 4. Two candidates were selected to work with the Maintenance staff for six weeks beginning July 1.
- Arranged for a Webinar, "How to Deliver Great Library Customer Service" on June 20 for the staff who missed the training in May. The license for the training allows us to use it as needed for new staff or those needing a refresher.
- Per staff request, scheduled training on "Surviving an Active Shooter" for August 1. Capt. David Burbee of Public Safety will conduct the training.