

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
July 10, 2013**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:05 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, Connors, Furth, Haynes, James, Matthews-Serra, Scherer, and Schwarz. Absent with notice was Trustee D'Ambrosio. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Libby Hollahan, Sandra McDaniel, Library Secretary and guest, Councilman Dennis Krolian.

President Schwarz welcomed Interim Superintendent of White Plains High School, Tim Connors and Councilman Dennis Krolian to the meeting.

Minutes of Regular Meeting of June 12, 2013

The minutes of the regular meeting of June 12, 2013 were approved as presented on a MOTION by Trustee Tim James, seconded by Trustee Hope Furth.

Budget:

City Revenue & Expenditure Budget by Department for July 3, 2013 were reviewed. Library Director Kenney reported that the budget had been spent out.

Bills: 2012/13 Budget: #23, #24

Trustee Furth reviewed the bills prior to the meeting and found them to be in order. Payment of bill vouchers #23, #24, was approved on a MOTION by Trustee James, seconded by Trustee Haynes.

Report of Library Administration

Library Director Kenney remarked that the statistics report contained the end of the year statistics and he was pleased to report that attendance in the library was up 19% since last year. Mr. Kenney stated that the audiovisual renovations had been completed in the auditorium, as part of the DASNY grant, and was a significant upgrade to our system. Mr. Kenney noted that the improvement in the sound system would make us more competitive as a rental space.

Mr. Kenney remarked that 80 people attended a Peruvian Independence Day Celebration at the library. Library Director Kenney also stated that he would like to double the number of ESL classes and that our technology programs were very popular. Mr. Kenney remarked the Teen program, Hacker Academy, had reached its capacity and another section was added which also sold out and there was a waitlist.

Library Director Kenney remarked that the library was hosting a discussion on the White Plains Collection on July 19 at 8:30 a.m. and the meeting was open to any board member that would like to attend. Mr. Kenney said that Librarian Varian, who is the local history librarian, would also attend with several others to create a mission for the White Plains Collection. Library Director Kenney hoped to digitize parts of the collection.

Councilman Dennis Krolian remarked that there was a lot of appreciation and support from the Common Council for the library.

Minutes of the July 10, 2013 meeting of the Library Board of Trustees, page 2

Trustee Reports & Business

WLS – Trustee Furth remarked that WLS Board was unanimously not in favor of filtering. Ms. Furth stated that there would be some loss of e-rate money but WLS would be able to absorb the cost without burdening the member libraries. Trustee Furth noted that the next meeting was in the fall.

Friends – No meetings until September.

Foundation – Ms. Hollahan thanked everyone for attending the groundbreaking ceremony for The Edge and noted that the video of the groundbreaking ceremony was on the City's website. Libby Hollahan reviewed her report and remarked that in order to provide additional funding to the Library for Phase I they had to scale back on some programming funding. Ms. Hollahan has been working on the gala which will be held on November 2 and announced that one of the honorees would be Trustee Yuki Haynes.

Ongoing Business:

Mr. Kenney informed the Board that weekly construction meetings were being held on Wednesday's regarding the first floor renovation and that he had met the contractor as well as the library movers. Library Director Kenney discussed the renovation plans and remarked that the week of July 22nd he expected the movers to begin moving the collection which would take several days. The construction would begin the last week of July. Mr. Kenney planned to publish a map with the new locations of the collection once there was a firmer schedule in place.

Mr. Kenney revised tonight's agenda to include a White Plains Community Media Update. Library Director Kenney, Trustee Schwarz, Mayor Roach and Chief of Staff, John Callahan met and discussed the White Plains Community Media (WPCM) move into the Library. Mr. Kenney remarked that on July 1 the Common Council passed an ordinance and created a capital project that committed \$75,000 for a feasibility study to bring in professionals to determine whether the WPCM should be housed on the first or third floor. Library Director advised the Board that no one has been identified to conduct the study. The Board discussed WPCM. Trustee Furth remarked that the first floor was "prime real estate" and Trustee Matthews-Serra would like to know what services WPCM would provide to the library and what would happen if they were unable to deliver.

New Business:

Assistant Library Director Degyansky informed the Board that a committee had been formed that comprised of Tim Baird, Bonnie Grant, Nancy Kunz, Ryan Jackson to review the Code of Conduct policy. Ms. Degyansky reviewed the areas where the committee asked for the Board's input and the Board discussed the policy and gave their recommendations. Assistant Library Director Degyansky will forward a revised copy to the Board for approval.

Personnel Additions/Deletions from Payroll dated 4/1/13-6/30/13 were approved on a MOTION by Trustee Hope Furth, seconded by Trustee Yuki Haynes.

Minutes of the July 10, 2013 meeting of the Library Board of Trustees, page 3

Adjournment

The meeting was adjourned at 8:23 p.m. on a MOTION by Trustee Furth, seconded by Trustee Barrera.

Yuki Haynes, Secretary
Library Board of Trustees