

By: Kathleen Degyansky  
Dept.: Assistant Director  
Subject: Monthly Report for July/August 2013  
Date: August 30, 2013

#### OUTREACH AND COLLABORATION

- Met with teachers at Eastview Middle School on July 10 to discuss ways the Library can be involved in the yearlong orientation planned for the 6<sup>th</sup> grade academy students. All will receive Library cards and have a tour of the Library.
- Represented the Library at the Re-entry panel at Westchester County Jail on July 11. Eight inmates attended.
- Together with Libby Hollahan, represented the Library at the White Plains Night Out celebration on August 6. More than 200 people visited our table.
- Represented the Library at the Westchester Safe Communities Task Force on July 16. Networked with staff from the Department of Health and Community Mental Health.
- Met with the Superintendent and Alternative Instruction program staff on August 21 in preparation for the coming school year. Scheduled a teacher orientation for September 9.

#### RENOVATION

Completed work and submitted a construction grant proposal to Westchester Library System on August 22 for Phase II of the renovation of the first floor. Notification is expected in October.

#### PROGRAMMING

- Worked with the Westchester County Office for Women to partner on a film screening, "Telling Amy's Story" on Oct 8 to raise awareness of domestic violence. The Allstate Foundation will sponsor the program.
- Arranged an open public meeting of the Tappan Zee Bridge Mass Transit Task Force with Daniel Marcy of the New New York Bridge division of the New York Thruway. The meeting was held on August 16.
- Arranged for book displays from the Holocaust and Human Rights Education Center for July and another from the Martin Luther King Memorial Library at the Slater Center for August.

#### TRAINING AND CONFERENCES

- Attended the Annual Conference of the American Library Association July 1-2 and a Webinar on Technical highlights of the Annual Conference on July 8.
- Attended the Construction Grant workshop at WLS on July 9.
- Attended a Volunteer Management workshop at WLS on July 30 and 31. Drafted a Volunteer Policy for Board review.

#### STAFF

Conducted preliminary interviews for the vacant Library Clerk position.