

**MONTHLY REPORT
AGENDA ITEM #4**

By: Brian Kenney
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Subject: Monthly Report
Date: March 12, 2014

Worked on the Westchester Library System (WLS)/Public Library Directors Association (PLDA)'s Integrated Library System (ILS) Committee to select a new ILS system. Produced a newsletter that was distributed to all library employees. In February, the committee hosted four vendors who demonstrated their systems for library staff; each vendor demoed their systems in two locations in the county. Participants were surveyed after the sessions.

With Libby, worked on a new campaign brochure for the second phase of the renovation.

Served on the PLDA's Finance Committee to develop a new finance model. Proposed a new model that will likely be implemented.

With Libby and Foundation's Special Events Committee, worked on 2014/2015 events calendar for Foundation.

Hosted a delegation from the Connecticut State Library who came to visit the Edge on 3/28.

Implemented self-check service on the first floor; conducted staff training.

Presented the budget at a budget hearing on 3/27.

Continued to work on the Harlem Fine Arts Show, which was held successfully on 3/27; the Shinnyo-en sponsored visits with the Eastview School, upcoming in April and May; programming and new technology for the Edge.

Conducted a book discussion group and several English conversation groups.

Planned for a Makers Morning program—highlighting 3D printing, robotics, and crafts—scheduled for Saturday, May 3 from 10 a.m. to 1 p.m.