

White Plains Public Library Board of Trustees
Minutes of Regular Meeting
March 12, 2014

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:06 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, Connors, D'Ambrosio, Furth, Haynes, James, Matthews-Serra, Scherer, and Schwarz. Absent with notice were Assistant Library Director Kathy Degyansky. Also in attendance were Library Director Brian Kenney (via conference call), Foundation Executive Director, Libby Hollahan, and Library Director's Secretary, Sandra McDaniel.

Minutes of Annual Meeting of February 5, 2014

The minutes of the annual meeting of February 5, 2014 were approved as submitted on a MOTION by Trustee Hope Furth, seconded by Trustee Yuki Haynes.

Minutes of Regular Meeting of February 5, 2014

The minutes of the regular meeting of February 5, 2014 were approved as submitted on a MOTION by Trustee Tim James, seconded by Trustee Yuki Haynes.

Budget:

City Revenue & Expenditure Budget by Department for February 28, 2014 were reviewed.

Bills: 2013/14 Budget: #13, #14

Trustee Furth reviewed the bills prior to the meeting. Payment of bill vouchers #13, #14, was approved on a MOTION by Trustee James, seconded by Trustee D'Ambrosio.

Report of Library Administration

Library Director Kenney and several members of Youth Bureau that were involved with the recent Harlem Arts Fair met and reviewed the event. All parties were favorable and agreed to schedule it again next year.

Mr. Kenney remarked that the self-check machines were installed and the staff was working with the public and instructing them on how to use the machines. Mr. Kenney noted that the entire staff would be trained on the 3D printer.

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Library Director Kenney noted that The Edge continued to gain traction. President Schwarz asked about the visit from the CT State Library staff and Mr. Kenney stated that they were developing recommendations for new teen space and were looking at The Edge as a model.

Trustee Reports & Business

WLS – Trustee Furth stated that WLS was reviewing their policies.

Friends –

Foundation – Ms. Hollahan discussed her report and mentioned that at their annual meeting Richard Hecht, a retired CPA, had joined their board as the new treasurer. She noted that the grant with the Shinnyo-en Foundation and White Plains School District for teen programming in The Edge had been approved. Ms. Hollahan remarked that last Saturday an Allstate Safe Driving Open House program was held for teens where 45 students attended. It was a good opportunity to showcase The Edge capabilities. Ms. Hollahan commented that the Donor Appreciation date had changed to Tuesday, April 29 from 7-9 p.m. and would now be a coffee and dessert reception. Trustee Furth remarked it will be great to see actual teens in The Edge. Ms. Hollahan stated that Digital Media Specialist, Austin Olney, would be available to help people with their devices one-on-one.

Old Business:

Library Director Kenney remarked the original budget submission was \$220,000 over last year's budget and that the City provided the library with \$130,000 extra in the General Fund Contribution but there remained a \$90,000 shortfall. Mr. Kenney noted that to help close the shortfall he moved \$55,000 out of the Reserve Fund Balance and trimmed \$20,000 that was earmarked for part-time employees and security. Library Director Kenney remarked that there would be no change to the hours next year and that we were able to keep some money in programming and supplies.

Library Director Kenney commented that the City debt services would be increasing as we had a lot of capital projects ahead, and he would like to discuss that topic at next month's meeting. Trustee Denise D'Ambrosio remarked she would like to see a debt services comparison from other city departments.

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New Business:

On a MOTION by Trustee Furth, seconded by Trustee Haynes, approval was granted for Erik Carlson to attend the June 2014 ALA conference and to receive reimbursement of up to \$500 in expenses.

Library Director Kenney requested that the Board move into executive session to discuss a personnel matter. The Board moved into executive session at 7:39 p.m. and moved out of executive session at 7:51 p.m.

The regular meeting reconvened at 7:52 p.m. where it was noted that immediately following the meeting there would be a presentation by Terry Rabideau in The Trove.

Adjournment

There being no more business before the Board, the meeting was adjourned at 7:53 p.m. on a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes.

Yuki Haynes, Secretary
Library Board of Trustees