

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: April 2, 2014

The Budget Report as of March 31, 2014. All monthly revenues and expenditures are normal with the following notation:

Revenue code 02269: we received a grant-in-aid check from NYS for reimbursement of MTA tax payments in the amount of \$8,616.

FOR 2014 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
02 INTERGOVERNMENTAL							
02269 LIBRARY-OTHER LIBRARIES	-15,185	-15,185	-24,508.00	-8,616.00	.00	9,323.00	161.4%
TOTAL INTERGOVERNMENTAL	-15,185	-15,185	-24,508.00	-8,616.00	.00	9,323.00	161.4%
03 CHARGES FOR SERVICES							
03649 MISCELLANEOUS REIMBURSEMENTS	-1,500	-1,500	-1,794.64	.00	.00	294.64	119.6%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-2,206.34	-140.41	.00	-793.66	73.5%
TOTAL CHARGES FOR SERVICES	-4,500	-4,500	-4,000.98	-140.41	.00	-499.02	88.9%
06 MISCELLANEOUS							
06651 LIBRARY FINES	-100,000	-100,000	-60,632.43	-6,312.21	.00	-39,367.57	60.6%
06695 RENTAL LIBRARY SPACE	-6,000	-6,000	-1,757.00	-225.00	.00	-4,243.00	29.3%
06697 COMMISSION COIN MACHINE	-15,000	-15,000	-12,566.16	-1,363.45	.00	-2,433.84	83.8%
06698 REFUND PR YR EXPENDITURES	0	0	-502.64	.00	.00	502.64	100.0%
06699 OTHER	-4,500	-4,500	-2,085.93	-262.88	.00	-2,414.07	46.4%
TOTAL MISCELLANEOUS	-125,500	-125,500	-77,544.16	-8,163.54	.00	-47,955.84	61.8%
09 OPERATING TRANSFERS							
09910 GENERAL FUND CONTRIBUTION	-5,979,197	-5,979,197	-3,971,763.64	-408,985.01	.00	-2,007,433.36	66.4%
TOTAL OPERATING TRANSFERS	-5,979,197	-5,979,197	-3,971,763.64	-408,985.01	.00	-2,007,433.36	66.4%
0A APPROP FUND BALANCE							
09999 APPROPRIATED FUND BALANCE	-47,000	-47,000	.00	.00	.00	-47,000.00	.0%
TOTAL APPROP FUND BALANCE	-47,000	-47,000	.00	.00	.00	-47,000.00	.0%

FOR 2014 09

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
-6,171,382	-6,171,382	-4,077,816.78	-425,904.96	.00	-2,093,565.22	66.1%
-6,171,382	-6,171,382	-4,077,816.78	-425,904.96	.00	-2,093,565.22	66.1%

GRAND TOTAL

** END OF REPORT - Generated by Bill Deierlein **

FOR 2014 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	146,696	146,696	109,600.44	11,241.07	.00	37,095.56	74.7%
1.150 MANAGERIAL SALARIES	201,871	201,871	150,845.18	15,469.33	.00	51,025.82	74.7%
1.153 M/C ATTENDANCE BONUS	500	500	500.00	.00	.00	.00	100.0%
1.200 CSEA SALARIES AND WAGES	2,237,129	2,212,458	1,664,798.20	171,068.54	.00	547,659.80	75.2%
1.201 CSEA OVERTIME	41,000	41,000	31,197.37	3,725.86	.00	9,802.63	76.1%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	8,000.00	.00	.00	2,000.00	80.0%
1.800 PART-TIME/HOURLY WAGES	235,000	235,000	152,171.90	19,117.02	.00	82,828.10	64.8%
TOTAL SALARIES & WAGES	2,872,196	2,847,525	2,117,113.09	220,621.82	.00	730,411.91	74.3%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	218,377	216,490	160,220.44	16,639.33	.00	56,269.56	74.0%
2.020 MTA PAYROLL TAX	9,802	9,718	7,206.85	739.62	.00	2,511.15	74.2%
2.101 NYS EMPLOYEE PENSION	575,866	564,733	416,553.99	42,856.99	.00	148,179.01	73.8%
2.201 EMPLOYEE ACTIVE HEALTH INS	482,179	486,671	367,574.10	42,363.94	.00	119,096.90	75.5%
2.202 RETIREES HEALTH INSURANCE	186,075	186,075	143,722.28	17,538.86	.00	42,352.72	77.2%
2.203 RETIREES HEALTH INS BUYOUT	3,150	3,150	3,150.00	.00	.00	.00	100.0%
2.204 NYS HEALTH INS ADMN CHR	1,390	1,390	727.22	.00	.00	662.78	52.3%
2.205 RETIREES MEDICARE PAYMENT	52,210	52,210	29,980.90	9,840.10	.00	22,229.10	57.4%
2.206 ACTIVE HEALTH INS BUYOUT	31,994	23,899	22,249.00	.00	.00	1,650.00	93.1%
2.301 DENTAL INSURANCE PLAN	41,276	40,872	30,562.40	3,491.40	.00	10,309.60	74.8%
2.407 OPTICAL INSURANCE	11,628	11,514	8,607.01	983.26	.00	2,906.99	74.8%
2.501 GROUP LIFE INS-MANAGEMENT	40	40	2,257.20	250.80	.00	717.80	75.9%
2.601 MEMBERSHIPS-FEES-DUES	1,150	1,150	1,135.00	.00	.00	-1,095.00	2837.5%
2.602 EDUCATION-TRAINING FEES	1,000	1,000	864.72	50.00	.00	285.28	75.2%
2.603 TRAVEL AND TRANSPORTATION	350	1,000	268.09	.00	.00	731.91	26.8%
2.703 UNIFORMS	350	350	.00	.00	.00	350.00	.0%
2.905 EMPLOYEE ASSISTANCE PROG.	1,238	1,238	1,257.50	680.00	.00	-19.50	101.6%
TOTAL EMPLOYEE BENEFITS	1,620,700	1,603,475	1,196,336.70	135,434.30	.00	407,138.30	74.6%
3. MATERIALS & SUPPLIES							

FOR 2014 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	8,000	8,000	7,261.26	49.80	.00	738.74	90.8%
3.003 PRINTING	4,000	4,000	2,459.19	70.00	.00	1,540.81	61.5%
3.004 POSTAGE	1,000	1,000	23.68	23.68	.00	976.32	2.4%
3.005 BOOKS-PAMPHLETS-MOVIES	204,000	204,000	127,377.71	10,632.32	.00	76,622.29	62.4%
3.006 SUBSCRIPTIONS-PERIODICALS	14,238	14,238	12,226.19	480.00	.00	2,011.81	85.9%
3.010 NON-BOOK MATERIALS	100,000	100,000	113,126.86	7,249.39	.00	-13,126.86	113.1%
3.011 PROGRAM SUPPLIES	2,500	2,500	2,625.51	196.57	.00	-125.51	105.0%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	800.00	.00	.00	200.00	80.0%
3.014 LIBRARY SUPPLIES	10,000	10,000	9,635.57	212.25	.00	364.43	96.4%
3.016 REPLACEMENT MATERIALS	3,000	1,110	.00	.00	.00	110.00	.0%
3.022 PC SOFTWARE	900	900	3,108.00	1,200.00	.00	-2,208.00	345.3%
3.301 BLDNG/FCLTY REPAIRS	12,000	12,000	7,264.34	810.00	.00	4,735.66	60.5%
3.302 BUILD./FAC. EMERGCY REPRS	3,325	3,325	4,795.00	.00	.00	-1,470.00	144.2%
3.306 MAINTENANCE SUPPLIES	15,000	15,000	18,369.64	4,307.32	800.00	-4,169.64	127.8%
3.601 ELECTRICITY	372,721	372,721	246,838.47	31,321.48	.00	125,882.53	66.2%
3.602 TELEPHONE	4,500	4,500	2,338.64	472.84	.00	2,161.36	52.0%
3.603 GAS	65,500	65,500	39,272.27	15,560.84	.00	26,227.73	60.0%
3.604 WATER	4,000	4,000	2,705.36	.00	.00	1,294.64	67.6%
3.703 EQUIPMENT RENTAL	1,625	1,625	1,409.14	23.38	.00	215.86	86.7%
3.704 COPIER RENTAL	6,701	6,701	5,024.79	558.31	.00	1,676.21	75.0%
3.716 LIBRARY SOFTWARE LEASE	48,754	48,754	47,723.10	.00	.00	1,030.90	97.9%
TOTAL MATERIALS & SUPPLIES	882,764	879,874	654,384.72	73,168.18	800.00	224,689.28	74.5%
4. DIRECT COSTS							
4.004 CONSULTANTS	0	675	675.00	.00	.00	.00	100.0%
4.005 FINANCIAL/ AUDITING COSTS	4,018	4,018	4,018.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	133,653	131,599	100,701.25	5,929.52	24,139.82	6,757.93	94.9%
4.016 SECURITY GUARDS	111,552	111,552	76,752.06	10,056.97	.00	34,799.94	68.8%
4.023 PROGRAM SERVICES	56,500	56,500	32,490.50	3,173.00	.00	24,009.50	57.5%
4.058 ON LINE SUBSCRIPTION SRVC	19,800	16,235	8,897.02	.00	.00	7,337.98	54.8%
4.602 SIF CONTRIBUTION	41,112	41,112	41,112.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	5,000	5,000	10,400.00	2,000.00	.00	-5,400.00	208.0%
TOTAL DIRECT COSTS	371,635	366,691	275,045.83	21,159.49	24,139.82	67,505.35	81.6%
5. EQUIPMENT							
5.201 FURNITURE AND FIXTURES	0	2,054	.00	.00	2,054.00	.00	100.0%

FOR 2014 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5.207 COMPUTER PERIPHERAL EQUIP	0	5,780	5,778.96	.00	.00	1.04	100.0%
TOTAL EQUIPMENT	0	7,834	5,778.96	.00	2,054.00	1.04	100.0%
9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	424,087	424,087	356,763.64	8,985.01	.00	67,323.36	84.1%
9.990 RESERVE FOR FINANCING	0	41,896	.00	.00	.00	41,896.00	.0%
TOTAL OTHER FINANCIAL USES	424,087	465,983	356,763.64	8,985.01	.00	109,219.36	76.6%
TOTAL LIBRARY FUND	6,171,382	6,171,382	4,605,422.94	459,368.80	26,993.82	1,538,965.24	75.1%
GRAND TOTAL	6,171,382	6,171,382	4,605,422.94	459,368.80	26,993.82	1,538,965.24	75.1%

** END OF REPORT - Generated by Bill Deierlein **