

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – April 2014
Date: May 7th, 2014

Administrative

- Attended the Friends of the Library Board Meeting as the Guest Speaker.
- Attended a White Plains Youth Board meeting.
- With Director Kenney, met with architect to discuss phases II and III of the renovation.
- Created statistics report for Director Kenney in preparation for Budget Review with Common Council.
- Gathered statistics for Librarian De Luca on total Library circulation for last fiscal year.

Staff Activities - *Thanks to librarians Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.*

- All Staff were trained on the new OverDrive Kiosk for ebooks and e-audiobooks.
- Several staff attended the overview of MOOCs [massively open online courses] given by Librarian Rothman.
- Librarian Hughes ran the Friends of the Library Board Meeting.
- Librarian Hughes worked with the Friends of the Library on their most recent newsletter.
- Librarian Hughes ordered a banner for the Friends of the Library to use at events.
- Digital Media Specialist Olney attended the Shinnyo-en sponsored National Service Learning Conference in Washington DC. Visited the Westport CT Maker Faire.
- Librarian Perez attended the Urban Librarians Conference in Brooklyn. She also attended a WLS Services to the Latino Community meeting.
- Librarian Rothman attended the Association of Development Officers monthly meeting on Social Media Best Practices, Westchester Library Association Board meeting, and a "Good Business" workshop at Berkeley College.

Customer Service:

- 9 English Conversation groups were held, led by librarians.
- Edge staff gave tours of the Edge to the Director of the Walworth-Seely Public Library, Yonkers Riverfront librarians, Corning NY librarians, and to attendees of the Edge donor event.
- 2 Library tours for ESL students.
- Librarian Varian answered 21 Local History queries.

Community Outreach:

- 9 Homebound baskets were delivered.
- Librarian Hughes ran a book club at Gilda's of Westchester, the Red Door Readers.
- Librarian Hughes worked with the Friends of the Library on their most recent newsletter.
- Please see Librarian Perez Community Outreach report. April was very busy.
- Librarian Rothman gave tour of Small Business Collection to the Women's Enterprise Development Center class.

Programs:

- Librarian Hughes hosted the annual Westchester Readers Meet Westchester Writers program.
- Page Turners book club met in April and discussed "Me Before You", hosted by Librarian Hughes.
- The Damocles Trio were the guest performers at the annual Clarice Wilson Concert.
- WPPL is indeed a place "where readers meet writers"! In April, our patrons met authors in book form--both short stories and novels--with discussions led by librarians Elizabeth Hughes and Barbara Wenglin, along with a visit by bestselling author Jane Green.
- Hosted the WLS International Book Fair.
- Latino U SAT program, Stroke Awareness, Citizenship drive, Basic Spanish conversation class, and Spanish Child Care Council were all hosted by Librarian Perez.
- Business programs included: Job Club, Getting in front of Hiring Managers, Successful Interviewing,
- Librarian Rothman did demonstration of MOOCs [Massive Open Online Courses].
- Librarian Varian hosted the monthly Poetry Slam.