

MEMO

To: White Plains Library Board of Trustees

From: Bill Deierlein, Business Manager

Subject: Monthly Budget Report

Date: June 4, 2014

The Budget Report as of May 31, 2014. All monthly revenues and expenditures are normal.

FOR 2014 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
02 INTERGOVERNMENTAL							
02269 LIBRARY-OTHER LIBRARIES	-15,185	-15,185	-24,508.00	.00	.00	9,323.00	161.4%
TOTAL INTERGOVERNMENTAL	-15,185	-15,185	-24,508.00	.00	.00	9,323.00	161.4%
03 CHARGES FOR SERVICES							
03649 MISCELLANEOUS REIMBURSEMENTS	-1,500	-1,500	-1,794.64	.00	.00	294.64	119.6%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-2,654.19	-108.19	.00	-345.81	88.5%
TOTAL CHARGES FOR SERVICES	-4,500	-4,500	-4,448.83	-108.19	.00	-51.17	98.9%
06 MISCELLANEOUS							
06651 LIBRARY FINES	-100,000	-100,000	-71,562.83	-4,675.10	.00	-28,437.17	71.6%
06695 RENTAL LIBRARY SPACE	-6,000	-6,000	-2,177.00	.00	.00	-3,823.00	36.3%
06697 COMMISSION COIN MACHINE	-15,000	-15,000	-15,767.15	-2,045.19	.00	767.15	105.1%
06698 REFUND PR YR EXPENDITURES	0	0	-407.64	.00	.00	407.64	100.0%
06699 OTHER	-4,500	-4,500	-2,490.04	-178.00	.00	-2,009.96	55.3%
TOTAL MISCELLANEOUS	-125,500	-125,500	-92,404.66	-6,898.29	.00	-33,095.34	73.6%
09 OPERATING TRANSFERS							
09910 GENERAL FUND CONTRIBUTION	-5,979,197	-5,979,197	-5,321,763.64	-400,000.00	.00	-657,433.36	89.0%
TOTAL OPERATING TRANSFERS	-5,979,197	-5,979,197	-5,321,763.64	-400,000.00	.00	-657,433.36	89.0%
0A APPROP FUND BALANCE							
09999 APPROPRIATED FUND BALANCE	-47,000	-47,000	.00	.00	.00	-47,000.00	.0%
TOTAL APPROP FUND BALANCE	-47,000	-47,000	.00	.00	.00	-47,000.00	.0%

FOR 2014 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL LIBRARY FUND	-6,171,382	-6,171,382	-5,443,125.13	-407,006.48	.00	-728,256.87	88.2%
TOTAL REVENUES	-6,171,382	-6,171,382	-5,443,125.13	-407,006.48	.00	-728,256.87	
GRAND TOTAL	-6,171,382	-6,171,382	-5,443,125.13	-407,006.48	.00	-728,256.87	88.2%

** END OF REPORT - Generated by Bill Deierlein **

FOR 2014 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100	146,696	146,696	132,082.57	11,241.07	.00	14,613.43	90.0%
1.150	201,871	201,871	181,783.83	15,469.32	.00	20,087.17	90.0%
1.153	500	500	500.00	.00	.00	.00	100.0%
1.200	2,237,129	2,205,515	1,998,751.48	166,637.08	.00	206,763.52	90.6%
1.201	41,000	41,000	38,893.25	3,592.91	.00	2,106.75	94.9%
1.203	10,000	10,000	8,000.00	.00	.00	2,000.00	80.0%
1.800	235,000	235,000	188,898.90	18,028.50	.00	46,101.10	80.4%
TOTAL SALARIES & WAGES	2,872,196	2,840,582	2,548,910.03	214,968.88	.00	291,671.97	89.7%

2. EMPLOYEE BENEFITS							
2.001	218,377	215,959	192,827.96	16,236.33	.00	23,131.04	89.3%
2.020	9,802	9,694	8,656.11	721.64	.00	1,037.89	89.3%
2.101	575,866	563,233	497,558.00	40,331.01	.00	65,675.00	88.3%
2.201	482,179	484,983	448,016.48	39,792.64	.00	36,966.52	92.4%
2.202	186,075	186,075	161,261.14	.00	.00	24,813.86	86.7%
2.203	3,150	3,150	3,150.00	.00	.00	.00	100.0%
2.204	1,390	1,390	727.22	.00	.00	662.78	52.3%
2.205	52,210	52,210	30,925.00	.00	.00	21,285.00	59.2%
2.206	31,994	23,899	22,249.00	.00	.00	1,650.00	93.1%
2.301	41,276	40,770	37,292.20	3,339.60	.00	3,477.80	91.5%
2.407	11,628	11,486	10,502.27	940.50	.00	983.73	91.4%
2.501	2,975	2,975	2,758.80	250.80	.00	216.20	92.7%
2.601	40	40	1,135.00	.00	.00	-1,095.00	2837.5%
2.602	1,150	1,150	864.72	.00	.00	285.28	75.2%
2.603	1,000	1,000	268.09	.00	.00	731.91	26.8%
2.703	350	350	.00	.00	.00	350.00	.0%
2.905	1,238	1,238	1,257.50	.00	.00	-19.50	101.6%
TOTAL EMPLOYEE BENEFITS	1,620,700	1,599,602	1,419,449.49	101,612.52	.00	180,152.51	88.7%

3. MATERIALS & SUPPLIES

FOR 2014 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	8,000	8,000	7,643.87	129.85	.00	356.13	95.5%
3.003 PRINTING	4,000	4,000	2,459.19	.00	.00	1,540.81	61.5%
3.004 POSTAGE	1,000	1,000	23.68	.00	.00	976.32	2.4%
3.005 BOOKS-PAMPHLETS-MOVIES	204,000	204,000	147,317.27	15,841.54	.00	56,682.73	72.2%
3.006 SUBSCRIPTIONS-PERIODICALS	14,238	14,238	13,393.77	519.00	.00	844.23	94.1%
3.010 NON-BOOK MATERIALS	100,000	100,000	118,325.22	2,781.71	.00	-18,325.22	118.3%
3.011 PROGRAM SUPPLIES	2,500	2,500	3,279.09	9.00	.00	-779.09	131.2%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	800.00	.00	.00	200.00	80.0%
3.014 LIBRARY SUPPLIES	10,000	10,000	10,046.10	120.61	.00	-46.10	100.5%
3.016 REPLACEMENT MATERIALS	3,000	110	.00	.00	.00	110.00	.0%
3.022 PC SOFTWARE	900	900	3,218.93	.00	.00	-2,318.93	357.7%
3.301 BLDNG/FCLTY REPAIRS	12,000	12,000	12,564.34	.00	.00	-564.34	104.7%
3.302 BUIDL./FAC. EMERGCY REPRS	3,325	3,325	4,795.00	.00	.00	-1,470.00	144.2%
3.306 MAINTENANCE SUPPLIES	15,000	15,000	24,104.64	129.45	.00	-9,904.64	166.0%
3.601 ELECTRICITY	372,721	372,721	336,786.60	38,490.50	.00	35,934.40	90.4%
3.602 TELEPHONE	4,500	4,500	3,012.57	10,576.81	.00	1,487.43	66.9%
3.603 GAS	65,500	65,500	66,067.79	.00	.00	-567.79	100.9%
3.604 WATER	4,000	4,000	2,705.36	.00	.00	1,294.64	67.6%
3.703 EQUIPMENT RENTAL	1,625	1,625	1,455.90	23.38	.00	169.10	89.6%
3.704 COPIER RENTAL	6,701	6,701	6,141.41	558.31	.00	559.59	91.6%
3.716 LIBRARY SOFTWARE LEASE	48,754	48,754	47,723.10	.00	.00	1,030.90	97.9%
TOTAL MATERIALS & SUPPLIES	882,764	879,874	811,863.83	69,534.90	800.00	67,210.17	92.4%
4. DIRECT COSTS							
4.004 CONSULTANTS	0	675	775.00	.00	.00	-100.00	114.8%
4.005 FINANCIAL/ AUDITING COSTS	4,018	4,018	4,018.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	133,653	131,599	114,121.28	4,948.72	.00	-357.70	100.3%
4.016 SECURITY GUARDS	111,552	111,552	90,056.89	6,577.12	.00	21,495.11	80.7%
4.023 PROGRAM SERVICES	56,500	56,500	38,183.50	2,400.50	.00	18,316.50	67.6%
4.058 ON LINE SUBSCRIPTION SRVC	19,800	16,235	8,897.02	.00	.00	7,337.98	54.8%
4.602 SIF CONTRIBUTION	41,112	41,112	41,112.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	5,000	5,000	11,600.00	150.00	.00	-6,600.00	232.0%
TOTAL DIRECT COSTS	371,635	366,691	308,763.69	14,076.34	17,835.42	40,091.89	89.1%
5. EQUIPMENT							
5.201 FURNITURE AND FIXTURES	0	2,054	.00	.00	2,054.00	.00	100.0%

FOR 2014 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5.207 COMPUTER PERIPHERAL EQUIP	0	5,780	5,778.96	.00	.00	1.04	100.0%
TOTAL EQUIPMENT	0	7,834	5,778.96	.00	2,054.00	1.04	100.0%

9. OTHER FINANCIAL USES

9.302 TO DSF-LIBRARY FUND CONTR	424,087	424,087	356,763.64	.00	.00	67,323.36	84.1%
9.990 RESERVE FOR FINANCING	0	52,712	.00	.00	.00	52,712.00	.0%
TOTAL OTHER FINANCIAL USES	424,087	476,799	356,763.64	.00	.00	120,035.36	74.8%
TOTAL LIBRARY FUND	6,171,382	6,171,382	5,451,529.64	400,192.64	20,689.42	699,162.94	88.7%

GRAND TOTAL

	6,171,382	6,171,382	5,451,529.64	400,192.64	20,689.42	699,162.94	88.7%
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