

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – May 2014
Date: June 7th, 2014

Administrative

- Attended the Mayor's Youth Board meeting.
- Attended the Westchester Library Association Annual Conference in Tarrytown.
- Attended the Long Island Library Association Annual Conference in Melville NY. Met with the OverDrive vendors to ask about making corrections to a flaw that was discovered with our OverDrive kiosks that are out for the public.
- Met with Librarian Deschamps to discuss how to go about tackling the weeding of the Spanish book section.
- A new part-time Librarian, Oswaldo Coto-Chang, was trained and started his regular shifts in May.
- Hired a new part-time staff member to work in Periodicals, Maria Rosas, who currently works in the Trove. Gio Cancino worked his final shift in Periodicals.
- Carroll County Library in Kentucky called to speak with me about our Museum pass program. They are trying to set something similar up with museums in Cincinnati and Louisville.
- Greenville Library system in South Carolina called to speak with me about the 1-1 trainings that we offer to the public. They are thinking of switching to more 1-1 trainings within their libraries.
- Attended a meeting run by Librarian Duffy where staff discussed doing more lunch time demos in the Auditorium on various computer-related topics. It was agreed that they would try some early evening demos as well.
- Final planning meeting for the Eastview 6th grade visits. I assisted with the visits as well, especially on May 22nd.

Staff Activities - *Thanks to librarians Elizabeth Hughes, Miriam Varian, Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.*

- Librarian Varian attended the annual meeting and dinner of the White Plains Historical Society and a Board of Trustees meeting.
- Librarian Varian attended a meeting at ArtWetchester about their annual Jazz Fest and arranged for the Library's September Poetry Slam & Open Mic to be included in the Jazz Fest events.
- Librarian's Varian and Rothman attended the Westchester Library Association annual conference. The theme of the conference was providing inclusive library services.
- Librarian Rothman attended the Hudson Valley Special Librarian Association monthly meeting.
- Librarian Rothman attended Book Expo America and the Association of American Publishers Annual Librarians Dinner.
- Librarian Hughes attended Library Journal's Day of Dialog at McGraw Hill.
- Librarian Duffy viewed a webinar on Library Security.
- Librarian Duffy attended a NYLA Digital Literacy Train the Trainer workshop at the Yonkers Riverfront Library.

Customer Service:

- Librarian Varian answered 21 Local History queries [19 email, 2 telephone].

- Score counselors assisted a patron with their small business questions.
- Adult Staff led 8 English Conversation Groups.
- Homebound delivery to shut-in patrons.
- Page Turners book discussion group “Ordinary Grace” led by Librarian Hughes.
- 3 computer classes and 12 1-1 trainings done by Adult Staff.
- Staff conducted Library tours for the new WCC ESL classes.

Community Outreach:

- Librarian Varian distributed flyers to many local restaurants to advertise the Poetry Slam.
- All staff helped with the Eastview 6th grade visits to the Library. Please read more about this in the Edge Report.
- Librarian Rothman coordinated a Journal News article on the Job Club she hosted.
- Librarian Hughes led a book discussion at Gilda’s of Westchester “Into the Beautiful North”.

Programs:

- The last May short-story discussions ended on a high note with more than 80 spirited participants exploring works by New Yorker writers. At our final session, librarian facilitator Barbara Wenglin screened a video of the song "New York, New York is a Wonderful Town" from the 1949 MGM film, "On the Town," performed by Frank Sinatra and Gene Kelly as sailors on leave in NYC. Since it was Fleet Week, the images resonated even more! Patron evaluations were uniformly positive and enthusiastic.
- Librarian Varian hosted the May Poetry Slam and Open Mic. No featured poet this month as it was supposed to be the Slam finals.
- Please read about all the May Teen programs in the Edge report.
- Librarian Rothman hosted 3 Sessions of Job Club.
- Small Business Administration ran two programs hosted by Librarian Rothman: How to Start Your Own Business & Entrepreneurs @ 50+; Women-Owned Business Program on Selling to the Federal Government.
- Librarian Rothman hosted a SCORE program: Your Social, Now What? Social Media and Small Businesses.
- Librarian Hughes hosted the Friends Annual Meeting. The speaker was author Marta McDowell, “Beatrix Potter’s Gardening Life”.
- Please see Community Outreach report for programs offered by Librarian Perez.