

**White Plains Public Library Board of Trustees**

**Minutes of Regular Meeting**

**September 10, 2014**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:07 p.m. by President Paul Schwarz. In attendance were Trustees Barrera, Connors, Furth, Haynes, James, Matthews-Serra, Scherer and Schwarz. Absent without notice was Trustee D'Ambrosio. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director, Libby Hollahan and Library Director's Secretary, Sandra McDaniel.

**Minutes of Regular Meeting of July 9, 2014**

The minutes of the regular meeting of July 9, 2014 were approved as submitted on a MOTION by Trustee Connors, seconded by Trustee Furth.

**Budget:**

City Revenue & Expenditure Budget by Department as of August 31, 2014 were reviewed.

**Bills: 2013/14 Budget: #22 / 2014/15 Budget: #1, #2, #3**

Trustee Furth reviewed the bills prior to the meeting. Trustee Furth, seconded by Trustee Haynes approved payment of bill vouchers #22, #1, #2, #3 on a MOTION.

**Report of Library Administration**

Trustee Furth commended John Lolis (I/T Manager) on his work preventing the hacking attempt in July.

Library Director Kenney remarked that The Edge had a very successful partnership with Eastview Schools and both staffs worked well together. Mr. Kenney remarked that the teens, who were enrolled in the TV production workshop over the summer, produced videos and PSAs that would be shown on local TV and school cable channels.

**Trustee Reports & Business**

**WLS** – Trustee Furth stated that there was no meeting held and inquired if anyone had any interest in being on this Board. She remarked that the Board met 10 or 11 times a year and anyone who was interested should let President Schwarz know.

**Friends** –(none)

**Foundation** –Ms. Hollahan remarked that Lee Palmer (of the Friends of the Library Board) celebrated her 90<sup>th</sup> birthday and in honor of her and her husband's service to the Library the Friends Bookstore was renamed the Lee & Ralph Palmer Bookstore. Ms. Hollahan advised the Board about the citywide newsletter that was being mailed which would provide an update on Phase II & III of the construction. She noted that the newsletter would also contain information on the upcoming Dough Raiser event which was a fundraising collaboration with several local restaurants. Ms. Hollahan also stated that she had received funding from Allstate that would cover business programming at the library as well as a donation for the Hope & John Furth Learning Commons.

**Minutes of the September 10, 2014 meeting of the Library Board of Trustees, page 2**

**Other –**

**Ongoing Business:**

Library Director Kenney had an initial meeting with Linda Puoplo (City Planning Dept.) and Frank Williams (Youth Bureau) and discussed the new Winbrook initiative on South Lexington Avenue. Director Williams advised Mr. Kenney that the Youth Bureau's adult programming services would be moving to the Winbrook site and discussed ways to avoid overlapping programming.

Mr. Kenney advised the Board of the following items that would be affecting the library budget this fiscal year: the impact of debt services from Phase I of the construction project, and an increase in the minimum wage effective January 1, 2015 for the part-time employees. Also, effective July 1, the CSEA contract for the full-time employees would expire.

Library Director Kenney stated that the capital projects process would not begin until October. Mr. Kenney and James Kenny (WP Cable) were still working on the RFP for the cable studio and hoped to have it finished so that the work could go out for bid.

**New Business:**

Mr. Kenney remarked that he received 200 resumes for the Librarian I positions and interviewed 14 people. Library Director Kenney hired Kathlyn Carroll primarily for The Edge as they need more coverage and Ben Himmelfarb for Adult Services, assigned to work with local history.

President Schwarz requested that the Board move into executive session to discuss a personnel matter. On a MOTION by Trustee James, seconded by Trustee Haynes, the Board moved into executive session at 7:35 p.m. On a MOTION by Trustee Haynes, seconded by Trustee Furth, the Board moved out of executive session at 7:50 p.m.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 7:50 p.m. on a MOTION by Trustee James, seconded by Trustee Haynes.

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Yuki Haynes, Secretary  
Library Board of Trustees