

By: Timothy Baird

Dept. Adult Services

Subject: Monthly Report – October 2014

Date: November 5th, 2014

Administrative

- Welcomed and trained new Librarian I Ben Himmelfarb who joined the Library Team on October 14th. Himmelfarb will serve as the Library's Local History Librarian.
- Hired Miriam Varian, retired Local History Librarian, as a part-timer to work with Himmelfarb on learning the WP Local History Collection.
- Generated statistics reports for different areas of the Non-Fiction Collection.
- Hosted the monthly Poetry Slam featuring Guest Poet Gayle Danley.
- Attended two Department Heads retreat meetings to discuss improving the User Experience at the Library.
- Attended a Mayor's Youth Board meeting at the Youth Bureau.

Staff Activities - Thanks to librarians Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson , Katlyn Carroll, Ben Himmelfarb and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.

- Librarian Rothman attended a WLS workshop on Customer Service.
- Librarian Rothman attended a viewing party for the Foundation Center Funding Information Network Days at their headquarters in NYC.
- Librarian Perez attended a WLS Serving Latinos meeting.
- Librarian Himmelfarb did an inventory survey of the Local History Collection.
- Librarian Kunz attended a WLS "Meet the Media" workshop.
- Librarian Kunz attended an ALA webinar "Using Twitter for Marketing and Outreach".

Customer Service:

- October saw the first use of the Library's new 3D Printing for the public. Digital Media Specialist Olney oversaw the patron's printing request.

- Librarian Rothman conducted a class for the Women's Enterprise Development Center on content for business plans.
- Librarian Rothman gave a tour of the Jobs and Business collection to the WEBS [WLS Careers & Educational Counseling Service] group that is meeting at the Library.
- Librarian Himmelfarb responded to 11 Local History queries.

Community Outreach:

- Please see the Community Outreach report for more details.

Programs:

- We launched our fall Short-Story Discussion series in October with two lively discussions of compelling works by authors from a new collection, *The Scribner Anthology of Contemporary Short Fiction* (2nd edition, Touchstone Books, c2007). Veteran facilitator/librarian Barbara Wenglin welcomed more than 50 participants at each session with over 80 registered for this popular ongoing series. This program is sponsored by the Friends of the Library.
- Business programs included: Doing Business With the Government; Job Club.
- Computer classes and demos included: Online Job Searching; Pinterest; Digital Dirt;
- Please see Librarian Perez's Outreach Report that includes all of the Spanish programs offered by the Library.
- Poetry Slam with Open Mic and Guest Poet Gayle Danley.