

By: Timothy Baird  
Dept. Adult Services  
Subject: Monthly Report – February 2015  
Date: March 3<sup>rd</sup>, 2015

#### Administrative

- Attended a Mayor's Youth Board meeting at the Youth Bureau.
- Attended a meeting to discuss the plan for the Eastview 6<sup>th</sup> grade visits to the Library in the spring.
- Worked on the revision of the Emergency Closing Checklist for the Librarian-in-Charge.
- Wrote a blog post highlighting the Library's newest museum pass: Cooper Hewitt, Smithsonian Design Museum.
- Assisted Librarian Duffy with eVanced entries. Also edited the Page Turners entries in eVanced.
- Created YA College Collection and TV Series Collection statistics for staff to use in collection development.
- Most enjoyable moment of the month: participating on the Bibliobees Spelling Team at the Library Foundation spelling bee. We made it to the championship round and had a great team. Thank you to coach/sponsor Degyansky and teammates Lolis and Gaffey.

*Staff Activities - Thanks to librarians Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson, Kathlyn Carroll, Ben Himmelfarb and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.*

- Media Specialist Olney attended a "LEGO Mindstorms EV3 Programming Using Simulink" webinar.
- Media Specialist Olney attended a NYLA 2015 Conference Programmers meeting in Albany where he represented the FILM [Finding Inspiration in Literature and Movies] Roundtable.

#### Customer Service:

- 8 1-1 sessions for e-book and computer training.

- 6 English Conversation Groups led by Library Staff.
- 2 deliveries to Homebound patrons this month. Librarian Duffy created a flyer advertising the Homebound program to be delivered by Meals on Wheels to their customers in White Plains.
- Digital Media Specialist Olney completed a 3D Printing appointment with a patron.
- 9 Local History queries via email, telephone, or in person.

#### Community Outreach:

- Elizabeth Hughes, on behalf of the Library, continued her Book Discussion group at Gilda's of Westchester, The Red Door Readers. They read "The Beautiful Things That Heaven Bears" by Dinaw Mengestu.
- Tours were given by Library Staff to new ESL students.
- Librarian Himmelfarb gave a presentation to the White Plains Council of Neighborhood Associations. Senator George Latimer was in attendance.
- Librarian Himmelfarb conducted 2 oral history interviews as part of the People & Stories initiative.
- Please see Librarian Perez's Outreach Report for more details.

#### Programs:

- Page Turners book group discussed "The Rise and Fall of Great Powers" by Tom Rachman.
- The ESL Book Group "The Next Chapter" are reading Tuck Everlasting.
- Business Programs included: 10 Steps to Starting A Business; SBA Workshop Where to Find Financing for your Business; The Do's and Don'ts of Online and Offline Networking; Job Club.
- 7 computer classes were offered and one Computer Demo that was an overview of Online Shopping.
- This month's Poetry Slam had an excellent attendance, 63, with guest poet Buddy Wakefield.
- Please see the Edge Report for Teen Programs offered in February.