

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
April 8, 2015**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:03 p.m. by President Tim James. In attendance were Trustees Barrera, D'Ambrosio, Furth, Haynes, James and Scherer. Also in attendance were Library Director Brian Kenney, Foundation Executive Director Libby Hollahan, Assistant Library Director Kathy Degyansky and Library Director's Secretary, Sandra McDaniel. Absent with notice were Trustees Connor, Matthews-Serra and Schwarz. Also in attendance was I/T tech, Ryan Jackson.

President James asked that Trustee Haynes act as pro tem secretary in the absence of Trustee Matthew-Serra for this meeting as well as for last month's meeting. On a MOTION by Trustee D'Ambrosio, seconded by Trustee Furth, Trustee Haynes was approved as pro tem secretary.

Minutes of Regular Meeting of March 11, 2015

The minutes of the regular meeting of March 11, 2015 were approved as submitted on a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes.

Budget

The City Revenue & Expenditure Budget by Department as of March 2015 was reviewed and Library Director Kenney remarked there was nothing unusual to report.

Bills 2014 – 2015 Budget: Claims #15, #16

Trustee Furth reviewed the bills and noted a correction. On a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes, approved the payment of bill voucher, #15, and #16 as corrected.

Reports of Library Administration

Library Director Kenney discussed Librarian Baird's statistical highlight report as well as the corresponding reports and noted that the statistics supported the new re-design of the library's website. Mr. Kenney stated that we have a mix of programs, some are library programs from staff, others come to us through partnership with community organizations, and we have some rentals for meetings.

Trustee Reports & Business

WLS – Trustee Furth stated she was unable to make several meetings but could get the information for the Board if desired.

Friends – Assistant Library Director Degyansky remarked that the Friends were thinking about their succession plan and have created recruitment flyers which will be located on the first floor. Trustee Haynes suggested having an online version of the form.

Foundation –Ms. Hollahan remarked that she was preparing for the first 6th grade visit to The Edge which would be on April 29. She reported that 98 teens had attended the Teen Safe Driving class sponsored through a grant from Allstate and thanked Trustee Haynes and the staff for organizing the Trumble in the Trove.

Other –

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Ongoing Business

Library Director Kenney discussed his concerns about the Capital Improvement Program and Phase 2 & 3 of the renovation of the library. Mr. Kenney advised the Board that he had requested more of a commitment from the Foundation Board which would be more in line with the support received for The Trove and The Edge. Library Director Kenney stated that previously the Foundation had committed to raising \$225,000 and he would like the Foundation to increase the amount to \$500,000, with the hope that this would help the project move forward. Library Director Kenney said the Foundation Board was concerned about City's commitment to the project and he recommended that members from both boards meet with Mayor Roach and John Callahan to explore the future of the Library's renovation. Mr. Kenney also stated that it would be useful for members of both boards, along with Library users, to meet with members of the Common Council to discuss the renovation and the impact it will have on adults. Director Kenney reminded the board of the floods, fires, and repairs the Library had undergone over the past three years, while at the same time library usage has increased by 20% each year.

New Business

Library Director Kenney stated that the library's website had not be updated in three years and asked I/T Tech, Ryan Jackson to demo the new library site. Mr. Jackson demonstrated the new website and noted some of the features and remarked that it would be launched on May 1. Mr. Kenney commented that the website converts very nicely to a mobile page.

On a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes, the 2014 New York State Report was approved with two minor corrections to Trustee address information.

Library Director Kenney reviewed the 2015/16 Library Hours & Holiday Schedule with the Board and recommended that the library be closed on Sunday, July 5th since the library was already closed on Friday and Saturday in observance of Independence Day. On a MOTION by Trustee Furth, seconded by Trustee Haynes, the 2015/16 Library Hours & Holiday Schedule was approved as amended to reflect the library's closure on July 5th.

On a MOTION by Trustee Haynes, seconded by Trustee Scherer, the Personnel Additions/Deletions 1-1/15-3/31/15 were approved.

Library Director Kenney discussed the upcoming Westchester Children's Book Festival event, planned for Oct. 17, and commented that 25 authors and illustrators would be invited to participate. Mr. Kenney stated that on Saturday, May 16 in a partnership with the Youth Bureau, the Library would host the first Westchester Comic Con. Library Director Kenney also noted that on June 18 the "Hidden in Plain Sight" exhibit, which consists of photographs of White Plains architectural details, would be open.

Library Director Kenney requested that the disaster plan topic be tabled for another meeting and the plan would be sent out prior to the meeting. President James noted that Councilman Dennis Krollian was heavily involved with emergency planning and suggested to Assistant Library Director Degyansky that she talk with him regarding the disaster plan.

Adjournment

There being no more business before the Board, the meeting was adjourned at 7:53 p.m. on a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes.



Yuki Haynes, Pro-Tem Secretary

Library Board of Trustees