

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – August 2015
Date: September 1st, 2015

Administrative

- With Director Kenney and Circ Staff Black and Harris, met with Allison Midgley the new SirsiDynix/Technology Trainer for WLS. Issues with the public and staff catalog were discussed as well as what types of trainings the Library would like to see offered.
- Compiled Non-Fiction circulation statistics for FY 2014-15 to be used by Collection Management for budgeting and ordering purposes.
- Revised the Museum Pass page making it clear that passes must be picked up at the Library.
- Assisted the Trove with WorkFlows issues.

Staff Activities - Thanks to librarians Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson , Kathlyn Carroll, Ben Himmelfarb and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.

- Librarian Rothman served as a judge for the Youth Bureau's Young Entrepreneurs program at Berkeley College.
- The Library was selected by METRO to be a Culture in Transit site. Librarian Himmelfarb will be working with a METRO staff who will be scanning and uploading many of our unique Local History materials.

Customer Service:

- SCORE met with patrons who had questions about starting/running a small business.
- Media Specialist Olney helped patrons print out 3 3D printing projects.
- Media Specialist Olney created a ReferenceUSA promotional video for the Library's YouTube page.
- Librarian Himmelfarb answered 11 Local History requests this month.

Community Outreach:

- Media Specialist Olney met with a WPHS Librarian to discuss a joint website program.

- Media Specialist Olney met with a Librarian from Greenburgh Public Library about future joint programming.
- Librarian Himmelfarb conducted 2 People and Stories interviews which will be uploaded to the Library website. He trained another resident on how to conduct interviews and two volunteers completed their first recording for this project.
- Librarian Himmelfarb is working with Arts Westchester on an exhibit of the photographic history of WP. Arts Westchester would like to use some of the Library's materials for the exhibit.
- Please see Librarian Perez's Community Outreach report for more details.

Programs:

- Please see Edge report for Teen programs this month.
- Poetry Slam & Open Mic with Guest Poet Sherod Smallman.
- Librarian Himmelfarb hosted a Local History Roundtable discussion on the topic of Affordable Housing.
- The Summer International Film Festival series concluded with 4 films in August. The whole series was very well received by the public and Librarian Kunz was commended for the interesting films that she selected.
- Latino U had a two part program on College Essay Writing.