

By: Mariel Perez  
Dept: Community Outreach  
Subject: Monthly Report  
Date: July 2015

### **Programming:**

- Scheduled 4 Spanish conversational classes for August.
- Scheduled a series of Diabetes programs presented by Lonna Kelly from the Westchester Independence living due to start in October of 2015
- Booked rooms for ESL registration classes
- Scheduled a 60 hr. WEDC (Spanish) training class for people interested in owning their own business in the Fall of 2015.
- Latino U College Success program 12 people attended
- Latino U College training program 7 people attended
- Citizenship class 34 people
- Worked on programs for Hispanic Heritage month in the Fall
- 5 1-1 Spanish computer classes
- Searched for materials on the missing list
- Met with Yamile Ramirez to discuss Fall programs about finance from Allstate grant
- Called El Centro Hispano for Outreach in August

### **Outreach**

- Emailed Kathleen Reckling for outreach at the Westchester Arts.
  - Called Reginal Bush from Westcop for Outreach opportunities
  - Contacted Ernesto Ayardo from Misión Bautista church for outreach opportunities.
  - Gave 3 ESL tours 28 people
  - Visited the Bristol Assisted living and spoke to 10 people about our programs and services.
  - Called Greenburgh/Elmsford Community Action Project Food Pantry for outreach opportunities.
  - Contacted Family Services of Westchester for outreach opportunities
  - Contacted Jay and Lee Spanish Guitar performers for Hispanic Heritage month program in October.
  - Emailed former Spanish class students information about Spanish conversational classes in August.
  - Called Rebecca Lippel from Lanza family center in White plains for outreach opportunity
  - Contacted Franci mateo for possible program in the Fall
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- Laptop usage 10