

**MONTHLY REPORT
AGENDA ITEM #4**

By: Brian Kenney
Dept. Library Director
Subject: Monthly Report
Date: September 9, 2015

Met with staff from The Loft, Westchester's LGBT Community Center, to explore collaboration (7/9).

Worked on the implementation of 3M Ebook platform, launching in October.

Met with staff, White Plains community police to review behavioral issues in the Edge.

Worked with Sue Hall and Peter Pearson of Library Strategies on our new strategic plan, including planning for Library retreat (9/24) and Foundation Board retreat (9/25).

With Christiane Deschamps absent in July and August, worked with Collection Management staff to provide continuity in materials purchasing.

With Librarian Kathlyn Carroll, attended Shinnoy-En sponsored retreat in California (9/14-16).

Met with Foundation Board, Executive Board, and Business Committee. Worked on job description for executive director position.

Served on WLS Capital Grant Committee, which distributes NYSED Capital funds.

Worked on two capital projects. With Rai Fernandez (Bermello Ajamil) and DPW, planned the mini-capital project (\$100,000) to remove public service desk. With Rai Fernandez, reviewed Phase Two and Three designs and costs. Met with estimator (9/8) to develop new budget.

Met with staff from the Greenwich Public Library who were visiting the Edge.

Continued to lead English Conversation Groups, provide reference services, and planned a nine month mystery book group series, Book 'Em, beginning 9/16.