

**MONTHLY REPORT
AGENDA ITEM #4**

By: Brian Kenney
Dept. Library Director
Subject: Monthly Report
Date: January 13, 2015

Met with Peter Herrero (Sam's, Caperberry) regarding Library Café.

Managed two hiring committee's: Executive Director, White Plains Library Foundation and Librarian I, The Trove. Both Nancy Rubini (executive director, Foundation) and Tanya Nadas (Librarian, The Trove) will join us on January 19/

Met with the Hub Committee to refine plans for programs and services for adults.

Facilitated day-long planning meeting on design of the Hub with architects, DPW, others. Established time-line for the project. Negotiated contract between Foundation and Architect for program verification, design phases, reconciliation and consolidation of phases two and three, engineering inspections furniture selection and pricing, and cost estimate. This is for work in preparation of the project going to bid in May.

Met with Kathy Degyansky, others, to plan interim services.

Met with Scott Miller, National Library Relocators, to review moving and securing collections and furniture during renovation.

Participate in WLS' Public Library Director's Association and Finance Committee.

Attended American Library Association's Midwinter Meeting, Boston, Jan 17-21.