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Dept. Adult Services  
Subject: Monthly Report – May 2016  
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### Administrative

- I missed most of the month of May due to surgery but did return to work on May 23<sup>rd</sup>.

**Staff Activities** - *Thanks to librarians Sharon Rothman, Mariel Perez, Nancy Kunz, Erik Carlson , Kathlyn Carroll, Ben Himmelfarb and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.*

- Librarian Himmelfarb was invited by the Rochester Regional Library Council to give a presentation to RRLC members on making Local History a dynamic presence in their communities.
- Librarian Himmelfarb with Head of Collection Management Deschamps moved the Local History collection that was stored on the Third Tier up to Third Floor storage.
- Librarians Perez and Rothman attended the United Way of Westchester and Putnam Not-For-Profit Leadership Summit.
- Librarian Rothman attended the Westchester Library Association annual Conference.
- Edge Staff Carlson & Olney attended an Allstate Foundation Grant meeting and a Future of Global Ambassadors Meeting.
- Librarians Carlson and Perez did outreach at the annual Loucks Track Meet at WPHS.
- Edge and Adult Services Staff assisted with the Eastview 6<sup>th</sup> Grade visits.

### Customer Service:

- SCORE had 5 appointments with clients at the Library this month.
- Assisted with 9 Local History queries.
- Staff provided 8 1-1 computer instruction sessions.
- A survey was created for the English Conversation Group students to get feedback about the program and how it could be improved. The most frequent comment was students would like to meet for more than one hour.

### Community Outreach:

- Librarian Himmelfarb conducted 5 People & Stories Oral History interviews as part of JazzFest project with ArtsWestchester. The YWCA GEMS program completed their project work by editing the audio with Himmelfarb in the Edge Media Lab.
- A group from the Kensington home came for a genealogy workshop with Librarian Himmelfarb.
- Librarian Hughes led a book discussion at Gilda's Club of Westchester.
- Librarian Duffy has been in contact with the Bristol about the Library's Homebound program and to see how this might work with their Community.
- Please see the Community Outreach report for more details on Outreach.

#### Programs:

- Poetry Slam & Open Mic with guest poet Geoff Kagan-Trenchard. Slam confirmed to be held at Grace Church 3 months this fall during the renovation.
- White Plains History RoundTable partnership with the Holocaust and Human Rights Education Center.
- Page Turners discussed Lucy Barton by Elizabeth Stout.
- Business programs included Job Club; SBA Workshop: Marketing For Your Business.
- Please see the Edge Report for Teen Programming.