

By: Kathleen Degyansky  
Dept.: Assistant Director  
Subject: Monthly Report for May 2016  
Date: May 31, 2016

## OUTREACH AND COLLABORATION

- Coordinated Eastview class visits. More than 500 sixth graders came to the Library in the month of May for workshops and an introduction to the Edge. Students were given Edge Library cards with instructions to activate it on their next Library visit. .
- Worked with the Youth Bureau to develop job descriptions for the Summer Youth Employment program. Five teens will be selected to work in the Library over the summer as part of this program.
- Met with Comicon staff on May 17 to plan for the event on June 4. Created the set up plan and arranged for execution of same the day before the event. Worked with Systems and Maintenance to coordinate their assistance for set up and for the day of the event.

## PROGRAMMING AND EXHIBITS

- Met with art teachers to tour the east wing of the main floor for the citywide school art show. The exhibit will be installed there on June 1 and will remain up through June 9. A reception is scheduled for Thursday, June 2, 5-7pm.
- Worked with artist Michael Friedman on arrangements for his exhibit, Jazz in Motion, on view in the Museum Gallery June 8 through June 30. A reception with music provided by Mr. Friedman's Jazz band is scheduled for June 14, from 6-8pm.
- Attended a meeting on May 26 to discuss submission of a grant application to the Ahora Foundation's Artful Aging grant. Funding is available for arts instruction for Seniors.

## INTERNAL AND VOLUNTEERS

- Worked with SSC Security supervisors to schedule training for onsite guards on June 1.
- Conducted volunteer orientation on May 12. Twelve people attended.