

Christiane Deschamps
Department: Collection Management
Subject: Monthly Report (May)

Date: June 1, 2016

13 Request a Purchase forms were processed (AV requests done by Karyn De Luca).

Worked day and evening shifts at the reference desk.

Led 2 English Conversation Groups.

With Brian Kenney, met with Midwest Tape representative.

With Kathy Degyansky and Nancy Rubini, submitted a grant proposal: "Seeding Artful Aging" from Aroha Philanthropies. Funding would allow 3, 8-week writing and digital photography workshops for 55+ participants at the Library.

Rest of Department

Susan Siegel, Theresa Jattan, and Mary Black placed orders, received, processed, and cataloged materials; they checked candidates for weeding and deleted many items, especially adult fiction. (Adult fiction weeding project by De Luca is now complete.) They searched for bibliographic records, requesting WLS records when needed; they fixed items needing mending or correction in the online catalog. Maya Leggat assisted with weeding biographies, Learn a Language CDs, and 700s; helped the Edge staff with several 6th Grade visits; and processed materials. Jerrick Harris processed YA graphic novels and transferred new books to old.

Volunteer Jovaun Jackson packed and labeled 90+ Better World Book boxes.