

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
June 8, 2016**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:04 p.m. by President James. In attendance were Trustees Barrera, Haynes, James, Matthews-Serra, Scherer and Schwarz. Absent: Trustees D'Ambrosio, Furth and Fried. A quorum was met. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Nancy Rubini and Library Director's Secretary, Sandra McDaniel.

Minutes of Regular Meeting of May 11, 2016

The minutes of the regular meeting May 11, 2016 were amended to reflect that City of White Plains was developing a plan for the library plaza on a MOTION by Trustee Matthews-Serra, seconded by Trustee Haynes. On a MOTION by Trustee Matthews-Serra, seconded by Trustee Scherer, the minutes were approved as amended.

Budget

The City Revenue & Expenditure Budget by Department, as of May 31, 2016 was reviewed and Library Director Kenney said that there was nothing of note to report.

Bills: 2015-2016 Budget: Claim #21

Trustee Schwarz confirmed that he had reviewed the bills prior to the meeting and found them to be in order. On a MOTION by Trustee Schwarz, seconded by Trustee Haynes, approval was granted for payment of claim #21.

Reports of Library Administration

The Board reports were reviewed. President James asked Library Director Kenney if the library now had heat and hot water and Library Director Kenney responded that we do not. Mr. Kenney spoke with DPW yesterday and they were working with Con Ed to get the work inspected before it was turned on. Library Director Kenney discussed his meeting with publishers at the BookExpo America in Chicago where he presented on the topic of "Demystifying How Librarians Buy" and also discussed the global ambassadors program that is now being held in The Edge at the library.

Trustee Reports & Business

WLS – Mr. Kenney attended the meeting and there was nothing of note to report.

Friends – Trustee Schwarz said he attended the Friends Annual meeting and enjoyed the local author, Susan Gordon's talk about her book.

Foundation – Executive Director Nancy Rubini reported that the Foundation was working on the 2016-2017 budget and submitted a proposal for an Aging and Art grant. She also remarked that she would be meeting with the Shinnyo-en Foundation next Saturday.

Ongoing Business

Library Director Kenney stated that the plans for the capital project were being submitted to DPW and the project was running three weeks behind schedule, but he expected to catch up to the project's timeline. Mr. Kenney said he was wrapping up furniture decisions. Library Director Kenney requested assistance from the Board, if they felt comfortable, in contacting some of our elected officials regarding SAM funding.

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Library Director Kenney distributed the Library's 2016-2019 Strategic Plan and noted that some progress has been made but there was still work to be done. Mr. Kenney remarked that there needs to be a marketing plan and a greater marketing effort for a library this size. Library Director Kenney said he was not as focused on goal #3 which was to maximize the library's exterior space as this would be addressed when the renovation was closer to completion.

New Business

Assistant Library Director Degyansky discussed the June 1 incident in men's room that involved men being arrested for using drugs. Ms. Degyansky remarked that White Plains detectives said this was an ongoing problem and they would be following up with surveillance. Assistant Library Director Degyansky noted that the security officers' tours of the library will now include the men's restroom.

Ms. Degyansky informed the Board that the City Wide Art Show attracted 1000 people last Friday and that Comicon also was well attended.

Adjournment

There being no more business before the Board, the meeting was adjourned at 7:52 p.m. on a MOTION by Trustee Schwarz, seconded by Trustee Haynes.

Denise Matthews-Serra, Secretary
Library Board of Trustees