

# MONTHLY REPORT

**By:** John Lolis  
**Dept.** Library Systems  
**Subject:** Monthly Activity Report - November 2016

- One of the three selfchecks from the main floor was moved to the Museum Gallery to better accommodate patrons. In its original place outside The Edge we deployed an online public access catalog (OPAC).
- We received a high-performance workstation in anticipation of a microfilm scanning trial that is now planned to take place in early January. The workstation's specs were chosen to support the demanding requirements of performing optical character recognition (OCR) on scanned images. It is being configured in preparation for the trial which is intended to lead toward digitization of our microfilm collection.
- Various random issues with the public access computers in Meeting Room B had been reported, beginning sometime around the 21<sup>st</sup>. The problems were suspected to have been caused by excessive heat and an excessive buildup of dust from work that had been done on the heating and ventilation system. We vacuumed the dust from the computers, and Maintenance was able to get the heat lowered. Afterward, performance returned to normal.
- The power supply in one of the CyberPool computers failed. We ordered several replacement power supplies for that particular computer model, as we anticipate additional power supply failures. The power supply has since been replaced in the CyberPool computer and it is now back in use.
- One of our mobile hotspots has not been returned. Our service provider, MobileBeacon, was contacted to request deactivation of the hotspot. We will likely not replace the missing hotspot at this time, as we have not encountered a situation in which all 15 hotspots were checked out at the same time.
- On November 15<sup>th</sup>, it was reported that within the Library one could not navigate to our OverDrive eBook website, [digital.whiteplainslibrary.org](http://digital.whiteplainslibrary.org); however, remote access to the site from outside the Library network was still working. It was determined that OverDrive had made a change to the domain name such that navigation was ultimately redirected to the domain [whiteplains.overdrive.com](http://whiteplains.overdrive.com). The redirection outside the Library's network allowed the link to work; however, such redirection within our network was not possible, hence the inability to access the site. Once the domain name change was discovered, we replaced all of our [digital.whiteplainslibrary.org](http://digital.whiteplainslibrary.org) links to point directly to [whiteplains.overdrive.com](http://whiteplains.overdrive.com), and the problem was solved.
- In order to better direct patrons to the temporary locations for our resources, I developed a floor plan guide to interim services (see attached).

###