

By: Kathleen Degyansky
Dept.: Assistant Director
Subject: Monthly Report for November 2016
Date: December 7, 2016

OUTREACH AND COLLABORATION

- Coordinated a baby book drive for United Way of Westchester/Putnam Counties. Two boxes of book donations from discards and White Plains Reads were prepared by the Trove staff for this drive.
- Met with representatives from AARP Foundation Tax Aide to take delivery of their printers and discuss with Systems staff the best way to set them up and provide network connectivity for their program beginning in February of 2017.
- A meal gap analysis done by the Food Bank for Westchester reveals that White Plains is a “hot spot”; indicating a high level of need in the County. The Library plans to institute a distribution of weekend backpack meals to children over the summer of 2017. Planning is on-going for this program.

PROGRAMMING AND EXHIBITS

- Working with local artist Donna Faranda to arrange a digital exhibit of her works in the 2nd floor lobby. Her art is created digitally. Art will be displayed in a loop on a monitor beginning January 2 through February 28, 2017.
- Coordinated volunteers for the Food Bank Distribution on November 16. More than 300 individuals benefitted.
- Prepared the press calendar for December and sent it to the Mayor’s office and the local BID. Administration sent it to all local news media outlets and the City’s public access channel.
- Scheduled with BOCES of Southern Westchester to offer Citizenship classes for Winter and Spring of 2017

STAFF AND STUDENTS

- Participated in training for Josh Carlson, new manager of Youth Services.
- Met with representatives of SSC Security to discuss a proposal from them to increase hourly rates beginning in January 2017.
- Met with a Library student regarding a survey assignment and prepared a response. Proctored one student exam.