

MONTHLY REPORT

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Subject: Monthly Activity Report - October 2016

- As of Tuesday, October 4th, the Adult public access computers were made unavailable to the public as we took them down in preparation for moving them to Meeting Room B. Over the next two days, Healy Electric was outfitting the room with electrical outlets to handle the power requirements of the computers. We were able to complete the room setup by Friday morning, October 7th which was when the computers were once again made available to the public. Meeting Room B now has 25 computers available in addition to the Periodicals Service Desk, the microfilm station, the copier, the CyberSpot printer and the self-service print release/reservation station. The number of available computers has decreased by only five from the original CyberSpot, where we had 30 computers available.
- During the same time period, the Hub Service Desks, the fax copier/printer and an OPAC (Online Public Access Catalog) had been moved to the Museum Gallery. Fortunately, we found that network and phone cables had been left above the ceiling there, a remnant of the Trove renovation when the Gallery was home to the Children's Service Desk. It was then only a simple matter of re-routing half of those cables to a corner of the Gallery where the Hub Desks are now located. The fax telephone line was also relocated to that area. Because our closing announcement PA system had to be taken down, we utilized the Auditorium's sound system to play the closing announcements in the Auditorium and the Museum Gallery.
- At some point after closing on Sunday, October 23rd, our main core network switch failed. The problem was not discovered until the following morning when we found that network connectivity was severely impacted. While we still had very limited connectivity to the internet through our Cablevision connections, there was no inbound access to our website. We contacted the City IT Department which was already looking into the problem, as the failed switch also caused a loss of connectivity to the new Education and Training Center. Fortunately, rebooting the switch allowed it to recover. The switch is slated to be replaced at some point in the coming months.
- We disposed of additional equipment, including an old server and one of the less reliable microfilm readers. One of the other old microfilm readers was given to the City's Finance Department (an upgrade from their existing one which we also gave them many years ago).
- We removed the electronic door locks from the study rooms and classrooms on the first floor for possible use in other locations.
- Regarding equipment purchases, we purchased a new flatbed scanner to replace one that had failed, three network hubs to accommodate network requirements in Room B and several surge protectors with USB charging ports to accommodate the public's demand for charging their portable devices. We also received a wireless handheld scanner that can scan barcodes displayed on phones or tablets. It should prove to be very convenient for use by staff when they attend programs outside the Library.