

**White Plains Public Library Board of Trustees  
Minutes of Regular Meeting  
January 11, 2017**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:01 p.m. by President James. In attendance were Trustees D'Ambrosio, Furth, Haynes, James, Matthews-Serra, Scherer and Schwarz. Absent were: Trustees Barrera and Interim Superintendent of Schools Howard Smith. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Nancy Rubini, and Library Director's Secretary, Sandra McDaniel.

**Minutes of Regular Meeting of December 14, 2016**

The minutes of the regular meeting held on December 14, 2016 were accepted as amended on a MOTION by Trustee Scherer, seconded by Trustee Furth.

**Budget**

The City Revenue & Expenditure Budget by Department, as of December 31, 2016 were reviewed and Library Director Kenney said that there was nothing notable in the budget.

**Bills: 2016-2017 Budget: Claim #10**

Trustee Furth reviewed claim #10 prior to the meeting. On a MOTION by Trustee Furth, seconded by Trustee D'Ambrosio, claim #10 was approved for payment as presented.

**Reports of Library Administration**

The Board reports were reviewed. President James requested more information on the Parent Child Connection Workshop and Assistant Library Director Degyansky described the program that was held in The Trove. Library Director Kenney commended Librarian Himmelfarb on his presentation regarding "Fake News" and distributed a thank you note that Mr. Himmelfarb received from an organization that had benefited from this program.

Mr. Kenney also remarked that The Trove was in need of refurbishment as some of the equipment was broken or outdated and Ms. Rubini (of the Foundation) and the Friends of the White Plains Library were developing a budget.

**Trustee Reports & Business**

**WLS** – Trustee Furth was unable to attend the meeting.

**Friends** – Assistant Library Director Degyansky noted that the Friends Annual Luncheon for the library staff would now be held on February 9<sup>th</sup> from 12-2 p.m. in Galaxy Hall instead of in January. The Board was invited to attend.

**Foundation** – Executive Director Nancy Rubini remarked that she had been heavily involved with the Foundation's audit.

**Ongoing Business**

Library Director Kenney stated that the capital project was four weeks behind schedule due to issues with replacing piping in the ceiling but he still hoped to have parts of the first floor open to the public in March. Mr. Kenney stated that he would have the Library Café agreement for the Board's approval at the next meeting.

**Minutes of the January 11, 2017 meeting of the Library Board of Trustees, page 2**

Library Director Kenney said that no candidate had been identified yet for the Librarian I position but the advertising for the position would be open for another couple of weeks.

**New Business**

On a MOTION by Trustee Haynes, seconded by Trustee Matthews-Serra, the Personnel Additions/Deletions from Payroll were approved from October 1, 2016-December 1, 2016.

On a MOTION by Trustee Scherer, seconded by Trustee Haynes, approval was granted for allocating up to \$500 in reimbursement of expenses for Youth Services Manager Carlson to attend the Playful Learning Conference in July.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 7:29 p.m. on a MOTION by Trustee Haynes, seconded by Trustee D'Ambrosio.

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Denise Matthews-Serra, Secretary  
Library Board of Trustees