

White Plains Public Library – Librarian I

The White Plains Public Library has an opening for a Librarian I to provide public services to adults and help develop our marketing and communications.

In this position, you will provide reference and reader's advisory services, instruction, assistance with technology, and plan and implement programs for adults. In addition, you will grow a public relations program to create positive relationships between the Library and its public; publicize library activities through social media platforms, a digital newsletter, and other channels; promote specific events; and nurture engagement between the Library and White Plains' communities through marketing.

The successful candidate must be an excellent collaborator, as you will work with a range of colleagues as well as community members and staff from other organizations. She or he must possess excellent written and verbal communication skills, expertise with social media, be creative and enjoy working independently. Experience in public service, marketing or public relations is a plus. Finally, she or he needs to be outward looking, focused on the needs of White Plains.

Applicants must be available to work evening as well as weekend hours.

The White Plains Public Library serves the community through one, 90,000-square-foot facility, located in downtown White Plains. The Library has undergone a renovation and rebirth in the last decade, beginning with the creation of the Trove, a library for children. In 2013 it opened the Edge, an innovative library for teens that includes a digital media lab. The Hub for adults, with a Learning Commons as well as a café and bookstore, will open in fall, 2017. With a staff of 42 FTE, in 2016 the Library attracted nearly 30,000 people to its programs and circulated over 700,000 items.

The City of White Plains is located 25 miles north of New York City in Westchester County. Home to 55,000 residents, the City's population expands to 200,000 every workday as thousands of people travel to the City for work or school. The modern downtown has enjoyed a recent revitalization with expanded shopping and dining options. With a Metro North commuter railroad station and a bus transit center, people from all over Westchester County make White Plains a destination for work, leisure and study.

Starting Salary: \$57,577

Minimum Qualifications: Master's degree in library or information science from a program that is accredited by the American Library Association or recognized by the New York State Education Department as following accepted education practices.

Special Requirements: Eligibility for a New York State Public Librarian's Professional Certificate at the time of application; possession of certificate at the time of appointment. The successful candidate will also be required to pass a civil service examination and be reachable for permanent appointment.

The City of White Plains is an Equal Opportunity Employer

If interested, please email cover letter and resume by January 27, 2017 to: Brian Kenney, Library Director, bkenney@whiteplainslibrary.org. Please put "Librarian Opening" in the subject line.