

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
February 1, 2017**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:10 p.m. by President Matthews-Serra. In attendance were Trustees Barrera, Furth, Haynes, James, Matthews-Serra, Scherer and Schwarz. Absent were: Trustees D'Ambrosio and Interim Superintendent of Schools Howard Smith. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Nancy Rubini, and Library Director's Secretary, Sandra McDaniel.

Minutes of Regular Meeting of January 11, 2017

The minutes of the regular meeting held on January 11, 2017 were approved on a MOTION by Trustee Haynes, seconded by Trustee Schwarz.

Budget

The City Revenue & Expenditure Budget by Department, as of January 25, 2017 were reviewed and Library Director Kenney said that there was nothing notable in the budget.

Bills: 2016-2017 Budget: Claim #11, #12

Trustee Furth reviewed claims #11 and #12 prior to the meeting. On a MOTION by Trustee James, seconded by Trustee Haynes, claims #11 and #12 were approved for payment as presented.

Reports of Library Administration

The Board reports were reviewed. Mr. Kenney noted that there was a lot of work planned to refresh The Trove -- from paint to furnishings. Library Director Kenney said that this is the fourth year anniversary of The Edge and they were planning a retreat for the staff with the goal of reviewing what has been working and what has not and creating a strategic plan.

Trustee Reports & Business

WLS – Trustee Furth attended the meeting and remarked that Rob Caluori, the I/T person, gave a presentation on cyberprivacy and it was very informative. She asked Mr. Caluori if she could get a copy of the presentation or if he could present the cyberprivacy information to the Board.

Friends – Assistant Library Director Degyansky noted that the Staff Luncheon sponsored by the Friends was next Thursday, February 9th from 12-2 p.m. in Galaxy Hall.

Foundation – Executive Director Nancy Rubini remarked there were four vacancies on the Board and a Nominating Committee had been formed. She noted that Fred Perkins, a longtime board member, had passed away last week. Nancy has been working on grants and thinking about signage and recognition in The Hub.

Ongoing Business

Library Director Kenney distributed a handout and discussed the \$2.4 million interior renovations budget in detail. Trustee James asked about the signage expenditure and Mr. Kenney replied that the same company that did the signage in The Trove would be making the signs in The Hub and explained the signage expenditures year to date. Library Director Kenney suggested the Board visit the first floor.

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New Business

Library Director Kenney reviewed the library board budget FY 2017-2018 in detail. He stated that most of the data had been received but he was still waiting for some more concrete figures from the City. Mr. Kenney remarked that there was an initial \$30,000 gap in the budget and to close the gap monies were allocated from the library fund reserves. Library Director Kenney noted several areas of increased costs were: the Library had now assumed the cost of museum passes, some of the book budget was moved to non-book budget (i.e. digital, audiobooks, ebooks), increase in security costs to hire better quality security officers. Mr. Kenney also stated that he would start interviewing next week for the Librarian I with marketing responsibilities position. On a MOTION by Trustee Furth, seconded by Trustee Scherer the budget was passed as outlined. All were in favor.

Library Director Kenney advised the Board that the Vote on the Managing Emergencies & Problem Situations Revised Policy would be postponed until the March meeting. The Board discussed the role of the Central Library in Westchester and possible future directions.

On a MOTION by Trustee Schwarz, seconded by Trustee Haynes, approval was granted for Austin Olney to attend the SXSW Education Conference in Austin and not to exceed \$500 in expenses.

Adjournment

There being no more business before the Board, the meeting was adjourned at 8:18 p.m. on a MOTION by Trustee James, seconded by Trustee Haynes.

Yuki Haynes, Secretary
Library Board of Trustees