

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – February 2017
Date: March 1st, 2017

Administrative

- Three construction meetings for the Library renovation.
- Attended Mayor's Youth Board meeting.
- Three interviews for the Librarian I/Marketing opening.
- Covered duties of Assistant Director in her absence.

Staff Activities - *Thanks to librarians Sharon Rothman, Mariel Perez, Erik Carlson, Kathlyn Carroll, Ben Himmelfarb and Austin Duffy who contributed to this report as well as Digital Media Specialist Austin Olney.*

- Librarian Himmelfarb participated in a NYLA Legislative Update conference call.
- Staff attended a Fire Safety Training presented by the WP Fire Department.

Customer Service:

- 14 Local History queries were answered.
- 3 3D Printing appointments
- A new computer class was offered: Video Game Design.
- 14 1-1 training sessions with patrons, mostly for ebook training.
- English Conversation Group continues to be very popular.
- Discussion of how to increase usage of the Homebound book delivery program. Librarian Duffy will do more outreach to highlight this program and the Library has made eligibility less restrictive.
- Kraft Mobile Food Pantry.

Community Outreach:

- Librarian Himmelfarb did 2 "Present-Truth: Navigating the World of Fake (and Real) News". He did one with the Old Guard and another at Dorry's Diner with a current events discussion group that meets there.
- Librarian Himmelfarb was contacted by WP Hospital to contribute photos and clippings the Library might have of the hospital for their 125th anniversary. He was also asked to serve on their 125th anniversary committee.
- Please see the Community Outreach report for more details on Outreach.

Programs:

- Poetry Slam & Open Mic at Barnes & Noble featuring guest poet Jeanann Verlee.
- Spanish Literacy classes continue to have good attendance.
- AARP Tax Preparation was busy every day.
- Lunchtime Meditation every Wednesday.
- SBA Workshop: 10 Steps to Starting Your Business.
- Book'em Mystery Book Group led by Director Kenney.