

**White Plains Public Library Board of Trustees  
Minutes of Regular Meeting  
April 10, 2017**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:00 p.m. by President Matthews-Serra. In attendance were Trustees Barrera, D'Ambrosio, Furth, James, Haynes, Matthews-Serra, Scherer and Schwarz. Absent was: Interim Superintendent of Schools Howard Smith. Also in attendance were Library Director Brian Kenney, Assistant Library Director Kathy Degyansky, Foundation Executive Director Nancy Rubini, and Library Director's Secretary, Sandra McDaniel. Guests: Deputy Commissioner of Department of Public Works, Stefania Mignone, I/Q Landscape Architect, John Imbiano. Observer: Erik Carlson

**Minutes of Regular Meeting of March 8, 2017**

The minutes of the regular meeting held on March 8, 2017 were approved on a MOTION by Trustee Furth, seconded by Trustee Haynes.

**Budget**

The City Revenue & Expenditure Budget by Department, as of March 31, 2017 were reviewed.

**Bills: 2016-2017 Budget: Claim #15, #16**

Trustee Furth reviewed claims #15 and #16 prior to the meeting. On a MOTION by Trustee Furth, seconded by Trustee James, claims #15 and #16 were approved for payment.

**Reports of Library Administration**

The Board reports were reviewed. President Matthews-Serra asked Library Director Kenney about the New York Times new online service mentioned in the Adult Services report. Mr. Kenney remarked that the service would replace digital subscriptions and users would be licensed through the Library's subscription to the New York Times. Trustee Matthews-Serra also expressed interest in the offsite Poetry Slams held at Grace Church and Barnes and Nobles and Library Director Kenney responded that the program was held at those locations due to the renovation and they have proved to be very successful as they gain a lot of foot traffic.

**Trustee Reports & Business**

**WLS** – Trustee Furth did not attend the WLS meeting.

**Friends** – Library Director Kenney noted that the Friends of the Library were holding their staff luncheon on Thursday, April 27<sup>th</sup> from 12-2 p.m. in Galaxy Hall and invited the Board to attend.

**Foundation** – Executive Director Nancy Rubini distributed her report and said the Foundation was at 77% of their goal. Ms. Rubini reviewed her report in detail and stated they were still lacking corporate support and asked the Board give her any names of people or organizations that they think would be interested in contributing to The Hub.

## **Minutes of the April 10, 2017 meeting of the Library Board of Trustees, page 2**

### **Ongoing Business**

Library Director Kenney commented that the carpeting and lighting and have been installed and the books have been unwrapped and the furniture would arrive next week. Mr. Kenney said the contractors would open up the temporary wall and we would have more space available by the end of the month. Library Director Kenney advised the Board that he has continued to work with the vendor on the Café space and has met with the sign company and would review the signage at the next meeting. Mr. Kenney said he would review the banner information that would be on the side of building as well.

### **New Business**

Library Director Kenney introduced Deputy Commissioner of Department of Public Works, Stefania Mignone, and said that she has been involved in The Edge project and now was in charge of the Library Plaza renovation. Deputy Commissioner Mignone said that she had overseen many projects involving the library over the last ten years and said that the library plaza was 45 years old and in a state of disrepair. Ms. Mignone discussed the timeline for the project and hoped to have the contract awarded by July 1, 2017. Deputy Commissioner Mignone said the earliest construction would start would be in August with an anticipated 10 months for the project. Ms. Mignone introduced I/Q Landscape Architect, John Imbiano, who was created the plans for the renovation project. Mr. Imbiano presented the detailed plan for transforming the plaza.

The Board reviewed the New York State Report for 2016 and approved it on MOTION by Trustee Schwarz, seconded by Trustee D'Ambrosio.

On a MOTION by Trustee Furth, seconded by Trustee Schwarz, the Personnel Additions/Deletions from Payroll from 1/17-3/31/17 were approved.

Assistant Director Kathy Degyansky reviewed the changes to the Circulation Policy. The Board agreed to vote on it at next month's meeting.

### **Adjournment**

There being no more business before the Board, the meeting was adjourned at 8:23 p.m. on a MOTION by Trustee D'Ambrosio, seconded by Trustee James.

---

Yuki Haynes, Secretary  
Library Board of Trustees