

By: Kathleen Degyansky
Dept.: Assistant Director
Subject: Monthly Report for May 2017
Date: June 6, 2017

OUTREACH AND COLLABORATION

- Worked with the Youth Bureau to develop job descriptions for the Summer Youth Employment program. Five teens will be selected to work in the Library over the summer as part of this program.
- Worked with the Dormitory Authority of the State of New York (DASNY) to satisfy requirements for the financial review related to State and Municipal facilities (SAM) grants authorized by State Senators Latimer and Stewart-Cousins. The review is on-going.

PROGRAMMING AND EXHIBITS

- Met with Burke Rehabilitation Hospital staff to discuss arrangements for a “Faces of Burke” portrait exhibit for summer.
- Arranged for Citizenship Classes to continue through summer. The class is offered by Southern Westchester BOCES.
- Coordinated a 4-session seated Yoga class for older adults and adults with disabilities. The program is offered by Putnam Independent Living Services. The class will meet in June.
- Planning started on a juried group exhibit for the Gallery to be hosted and installed by the Katonah Museum Artists' Association. The show is tentatively scheduled for May of 2018.

INTERNAL AND VOLUNTEERS

- Worked with SSC Security supervisors to update coverage needs effective June 1.
- Conducted volunteer orientation on May 23. Seventeen people attended.
- Participated in Librarian I Marketing position interviews.
- Participated in interviews for a part time Collection Management clerk.