

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – June 2017
Date: July 5th, 2017

Administrative

- Attended three Construction meetings as the renovations continue to progress.
- Met with Head of Collection Management Deschamps to discuss weeding in the Adult NonFiction section.
- Met with Head of Youth Services Carlson and Library Clerk Nwagbara to discuss creating a scheduling template for both weekly schedules and daily desk schedules.
- Was interviewed by Plymouth Rocket, the company that provides us with TixKeeper [our Museum Pass Software]. They wanted to know how we were using the Software for things other than Museum Passes and we currently use it for all of our HotSpot bookings. The interview will appear in a future issue of their quarterly newsletter.
- Created a statistics report for Directory Kenney on the annual circulation of White Plains items to non-WP cardholders as well as WP items sent to other libraries via InterLibrary Loan.

Staff Activities - *Thanks to librarians Sharon Rothman, Mariel Perez, Ben Himmelfarb and Austin Duffy who contributed to this report.*

- Librarian Himmelfarb was appointed to the White Plains Historical Society Board and attended his first meeting as a trustee. He trained five volunteers who are going to help with the Library's digitization project of Local History materials. He attended ALA Annual Conference in Chicago and resigned from his position on the RUSA History section to focus more on the NYLA Local History Roundtable.
- Staff attended a presentation given by Media Specialist Olney on the different ebook resources available to Library patrons.
- Librarian Rothman attended Book Expo America. Workshops included AAP Author Lunch, AAP Book Buzz, and Speed Dating. Other activities: WLS Adult/Senior Programming Meeting; WLS Year End Luncheon; Telephone appointment with a Foundation Center Representative and a webinar on upcoming Foundation Directory Online changes.
- Librarian Duffy viewed a webinar on Overdrive's new app Libby. He also attended a Tech for Seniors class at the Yonkers Will Library to get ideas for Senior Tech classes at our Library.

Customer Service:

- 16 Local History queries answered, most of them via email.
- Two Drop-in Computer Help Sessions; Minecraft for Parents course; How to Type. Fifteen 1-1 training sessions, four with Spanish speaking patrons.
- Six 3D Printing Appointments [I think that is the most in a month we have had].

Community Outreach:

- Please see the Community Outreach report for more details on Outreach.
- Librarian Himmelfarb completed his oral history with Ray Blue as part of JazzFest.
- Librarian Rothman is coordinating programming on and offsite with the Small Business Administration and Grant Professionals of Lower Hudson. She also reached out to SCORE about resuming client appointments at the Library now that the Conference Rooms are once again available.
- Cavalry Baptist Church brought a group of Super Seniors for a computer basics class taught by Media Specialist Olney and Librarian Duffy.
- Librarian Duffy sent HomeBound program information to Our Lady of Sorrows Church.
- The Kraft Mobile Food Pantry was on the Library Plaza and served nearly 300 families this month.

Programs:

- It's Your Move to Better Health, a program led by Puntam Independent Living Services, had a well attended 4 sessions of chair yoga.
- Nearly 50 participants gathered with Barbara Wenglin to discuss two intriguing selections by T.C Boyle and Colette at the last session of our "Love Stories" spring series. Our group of enthusiastic readers looks forward to starting up again with a new short story discussion series in the fall.
- Our two other reading groups "Book'em: A Mystery Book Group" and "Slow Reading" also met in June.
- Final Poetry Slam at Barnes & Noble. Another good attendance featuring guest poet Nicole Homer.
- Spanish for Beginners class completed its Spring semester. Patrons who completed the class were awarded certificates at a small celebration.
- Adult Yoga on Saturday mornings via a partnership with WP Recreation and Parks.
- The Library continues to host Lunchtime Meditation on Wednesdays at 1215pm.