

By: Timothy Baird  
Dept. Adult Services  
Subject: Monthly Report – October 2017  
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### Administrative

- Attended several meetings related to the renovation of the Hub.
- Meeting with Collection Management Deschamps and Librarian Rothman to coordinate weeding of the cookbook section.
- Attended Edge Retreat with staff and community partners to discuss how the Edge can meet more of the community's needs as well as continuing to serve WP teens.
- Created turnover rate list for Music CD Collection to help with ongoing weeding as the AV collections prepare to move from the Auditorium to their new location in the Hub.

**Staff Activities** - *Thanks to librarians Sharon Rothman, Mariel Perez, Ben Himmelfarb, Kristen Thornton-De Stafeno and Austin Duffy who contributed to this report.*

- Librarian Thornton-De Stafeno attended a webinar "Like, Share, and Get Noticed" presented by Ready to Read at NY Libraries. She met with Dept Head Baird to discuss the keeping of media statistics for future monthly reports.
- All FT staff and many PT staff attended a workshop "Inclusion is Within Everyone's Ability" on serving patrons with disabilities.
- Librarian Rothman attended a Westchester Library Association Executive meeting. She also attended the Foundation Center's Virtual Network Days livestream presentation. The Foundation Center also had a webinar "Introducing the New FDO" that Rothman will replicate for Library staff.
- Librarian Himmelfarb update on digitization project: Continued to work with volunteers to digitize microfilm. We have scanned nearly 5,000 pages, covering 1929-1930 in *The Daily Press*. I started to work with John Lolis, Head of Systems, on the OCR process. Once that is complete, we will send the files to [nyshistoricnewspapers.org](http://nyshistoricnewspapers.org) and they will be available digitally.

### Customer Service:

- Librarian Thornton-De Stafeno launched the first issue of the Library's weekly newsletter.
- 3 3D Printing appointments this month, 3 video studio appointments, and 2 iPad and Tablet trainings. Staff have made a number of different resources available for our patrons to try out.

- Three homebound deliveries, one to a new patron at the Kensington.
- 19 1-1 trainings, most for e-book help.

#### Community Outreach:

- Please see the Community Outreach report for more details
- Librarian Himmelfarb did 2 Fake News Workshops: White Plains Rotary; Brandeis Woman's Alumni Association. He also did a brief presentation on this with an English Conversation Group audience.

#### Programs:

- Our fall short-story series, "Shaken and Stirred: Intoxicating Stories," using a new anthology of that title, launched with a spirited discussion of a sparkling selection by F. Scott Fitzgerald, "The Cut-Glass Bowl." Led by veteran facilitator Barbara Wenglin, the series has maxed out in Galaxy Hall with more than 70 registered, 65 in attendance at the first session, and a wait list in place. We hope to move back into the larger auditorium when the renovation allows.
- Book'em Mystery Book Group and Slow Reading book discussion continued in October.
- Lunchtime Meditation continues to be a well-attended weekly program.
- Librarian Rothman hosted a Small Business Administration Workshop "Starting a Blog for your Business".
- Poetry Slam hosted by Librarian Himmelfarb: 3 slam, 9 open mic, 24 audience. November poet is Nick Yuk. Zork has fallen behind on booking poets, only got this poet's info to me this past week. Not sure the reason for this. Perhaps he is having a hard time with contacts or he is not feeling incentivized.
- YWCA Book Club Committee: Successful event on first floor with Ibi Zoboi, author of American Street. All committee members worked hard, though Himmelfarb worked most closely with Julia Nesbitt, head of the YWCA Alliance for Change, of which the Book Club Committee is a part. We had about 50 people at the author event and partnered most closely with the Haitian Resource Center, which works out of the Slater Center. Other organizations provided financial sponsorships to the YWCA which were used to pay the author and obtain supplies. The Book Club Committee is hosting another event on Tuesday, November 14 from 6 -8 at the library called "The Conversation Continues," which is a panel discussion with local leaders who work with immigrants based on the themes in Zoboi's book. The Community Room of the library has been booked for this event, but we may have to relocate to somewhere else in the library. I am going to work with Youth Services to promote this event to the teens.