

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: January 5, 2018

In the Budget Report as of December 31, 2017 all monthly revenues and expenditures are normal.

FOR 2018 06

JOURNAL DETAIL 2018 1 TO 2018 3

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
201 LIBRARY FUND						
02 INTERGOVERNMENTAL						
02269 LIBRARY-OTHER LIBRARIES	-16,995	-16,995	-15,964.00	.00	-1,031.00	93.9%
TOTAL INTERGOVERNMENTAL	-16,995	-16,995	-15,964.00	.00	-1,031.00	93.9%
03 CHARGES FOR SERVICES						
03649 MISCELLANEOUS REIMBURSEMENTS	-1,447	-1,447	-1,026.43	.00	-420.57	70.9%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-1,546.22	-269.65	-1,453.78	51.5%
TOTAL CHARGES FOR SERVICES	-4,447	-4,447	-2,572.65	-269.65	-1,874.35	57.9%
06 MISCELLANEOUS						
06651 LIBRARY FINES	-100,000	-100,000	-28,901.96	-4,421.91	-71,098.04	28.9%
06695 RENTAL LIBRARY SPACE	-2,000	-2,000	-357.05	-150.00	-1,642.95	17.9%
06697 COMMISSION COIN MACHINE	-18,000	-18,000	-6,805.18	-732.55	-11,194.82	37.8%
06698 REFUND PR YR EXPENDITURES	0	0	-3,376.01	.00	3,376.01	100.0%
06699 OTHER	-3,500	-3,500	-503.40	-68.40	-2,996.60	14.4%
TOTAL MISCELLANEOUS	-123,500	-123,500	-39,943.60	-5,372.86	-83,556.40	32.3%
09 OPERATING TRANSFERS						
09910 GENERAL FUND CONTRIBUTION	-6,351,340	-6,394,585	-2,986,423.36	-510,327.79	-3,408,161.64	46.7%
TOTAL OPERATING TRANSFERS	-6,351,340	-6,394,585	-2,986,423.36	-510,327.79	-3,408,161.64	46.7%
0A APPROP FUND BALANCE						
09999 APPROPRIATED FUND BALANCE	-30,966	-30,966	.00	.00	-30,966.00	.0%
TOTAL APPROP FUND BALANCE	-30,966	-30,966	.00	.00	-30,966.00	.0%

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ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
-6,527,248	-6,570,493	-3,044,903.61	-515,970.30	-3,525,589.39	46.3%
-6,527,248	-6,570,493	-3,044,903.61	-515,970.30	-3,525,589.39	46.3%

GRAND TOTAL

** END OF REPORT - Generated by Bill Deierlein **

FOR 2018 06

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	154,152	156,500	78,250.00	18,057.69	.00	78,250.00	50.0%
1.150 MANAGERIAL SALARIES	222,288	223,378	111,689.00	25,774.38	.00	111,689.00	50.0%
1.200 CSEA SALARIES AND WAGES	2,047,280	2,190,294	1,092,221.37	253,360.90	.00	1,098,072.63	49.9%
1.201 CSEA OVERTIME	58,081	58,081	16,121.21	5,866.71	.00	41,959.79	27.8%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	.00	.00	.00	10,000.00	0%
1.800 PART-TIME/HOURLY WAGES	290,000	290,000	121,119.80	29,207.16	.00	168,880.20	41.8%
TOTAL SALARIES & WAGES	2,781,801	2,928,253	1,419,401.38	332,266.84	.00	1,508,851.62	48.5%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	209,499	220,557	106,500.95	25,360.96	.00	114,056.05	48.3%
2.020 MTA PAYROLL TAX	9,398	9,897	4,828.34	1,205.68	.00	5,068.66	48.8%
2.101 NYS EMPLOYEE PENSION	393,154	409,423	199,775.24	46,790.66	.00	209,647.76	48.8%
2.201 EMPLOYEE ACTIVE HEALTH INS	534,607	563,965	269,413.50	45,475.92	.00	294,551.50	47.8%
2.202 RETIREES HEALTH INSURANCE	201,500	201,500	108,952.50	18,158.75	.00	92,547.50	54.1%
2.203 RETIREES HEALTH INS BUYOUT	6,350	6,350	3,150.00	3,150.00	.00	3,200.00	49.6%
2.204 NYS HEALTH INS ADMN CHRG	1,800	1,800	.00	.00	.00	1,800.00	0%
2.205 RETIREES MEDICARE PAYMENT	67,000	67,000	26,715.60	13,357.80	.00	40,284.40	39.9%
2.206 ACTIVE HEALTH INS BUYOUT	20,000	20,000	19,509.00	19,509.00	.00	491.00	97.5%
2.301 DENTAL INSURANCE PLAN	40,710	43,085	21,368.34	3,617.92	.00	21,716.66	49.6%
2.407 OPTICAL INSURANCE	10,121	10,732	5,325.30	902.10	.00	5,406.70	49.6%
2.501 GROUP LIFE INS-MANAGEMENT	3,490	3,490	1,707.00	284.50	.00	1,783.00	48.9%
2.601 MEMBERSHIPS-FEES-DUES	3,800	3,800	4,325.00	.00	.00	-525.00	113.8%
2.602 EDUCATION-TRAINING FEES	2,500	2,500	1,375.62	440.00	.00	1,124.38	55.0%
2.603 TRAVEL AND TRANSPORTATION	2,000	2,000	1,019.85	431.87	.00	980.15	51.0%
2.703 UNIFORMS	350	350	150.90	.00	.00	199.10	43.1%
2.905 EMPLOYEE ASSISTANCE PROG.	1,240	1,240	620.00	.00	.00	620.00	50.0%
TOTAL EMPLOYEE BENEFITS	1,507,519	1,567,689	774,737.14	178,685.16	.00	792,951.86	49.4%
3. MATERIALS & SUPPLIES							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	10,000	10,000	3,102.50	1,071.34	.00	6,897.50	31.0%
3.003 PRINTING	2,000	2,000	158.00	.00	.00	1,842.00	7.9%
3.005 BOOKS-PAMPHLETS-MOVIES	195,000	195,000	77,998.52	12,054.17	.00	117,001.48	40.0%
3.006 SUBSCRIPTIONS-PERIODICALS	14,788	14,788	18,024.84	10,141.00	.00	-3,236.84	121.9%
3.010 NON-BOOK MATERIALS	159,000	159,000	96,207.90	21,685.77	.00	62,792.10	60.5%
3.011 PROGRAM SUPPLIES	5,000	5,000	2,183.11	274.20	.00	2,816.89	43.7%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	.00	.00	.00	1,000.00	.0%
3.014 LIBRARY SUPPLIES	11,000	11,000	6,095.43	402.29	895.00	4,009.57	63.5%
3.016 REPLACEMENT MATERIALS	3,000	3,000	.00	.00	.00	3,000.00	.0%
3.022 PC SOFTWARE	3,700	3,700	3,258.00	828.00	.00	442.00	88.1%
3.301 BLDNG/FCLTY REPAIRS	17,000	17,000	6,083.00	1,220.00	.00	10,917.00	35.8%
3.302 BUILD./FAC. EMERGCY REPRS	3,325	3,325	.00	.00	.00	3,325.00	.0%
3.306 MAINTENANCE SUPPLIES	22,000	22,000	5,561.39	74.40	.00	16,438.61	25.3%
3.601 ELECTRICITY	383,734	383,734	166,456.30	28,336.86	.00	217,277.70	43.4%
3.602 TELEPHONE	3,780	3,780	1,399.27	320.81	.00	2,380.73	37.0%
3.603 GAS	60,747	60,747	4,227.67	.00	.00	56,519.33	7.0%
3.604 WATER	7,000	7,000	3,725.63	3,725.63	.00	3,274.37	53.2%
3.703 EQUIPMENT RENTAL	1,313	1,313	580.33	258.00	.00	732.67	44.2%
3.704 COPIER RENTAL	7,852	7,852	3,925.86	654.31	.00	3,926.14	50.0%
3.716 LIBRARY SOFTWARE LEASE	57,061	57,061	31,341.78	.00	.00	25,719.22	54.9%
TOTAL MATERIALS & SUPPLIES	968,300	968,300	430,329.53	81,046.78	895.00	537,075.47	44.5%

4. DIRECT COSTS							

4.005 FINANCIAL/ AUDITING COSTS	4,428	4,428	4,428.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	147,890	147,890	68,681.73	7,952.12	33,858.44	45,349.83	69.3%
4.016 SECURITY GUARDS	113,468	113,468	26,830.18	2,443.48	.00	86,637.82	23.6%
4.023 PROGRAM SERVICES	56,500	56,500	39,654.45	8,211.85	.00	16,845.55	70.2%
4.058 ON LINE SUBSCRIPTION SRVC	52,144	52,144	36,613.00	.00	.00	15,531.00	70.2%
4.602 SIF CONTRIBUTION	47,160	47,160	47,160.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	10,000	10,000	2,250.00	1,600.00	.00	7,750.00	22.5%
TOTAL DIRECT COSTS	431,590	431,590	225,617.36	20,207.45	33,858.44	172,114.20	60.1%

5. EQUIPMENT							

5.207 COMPUTER PERIPHERAL EQUIP	3,844	3,844	2,912.29	286.10	.00	931.71	75.8%
5.210 PERSONAL COMPUTERS	10,960	10,960	.00	.00	.00	10,960.00	.0%
5.211 CPU AND SERVERS	2,716	2,716	.00	.00	.00	2,716.00	.0%
TOTAL EQUIPMENT	17,520	17,520	2,912.29	286.10	.00	14,607.71	16.6%

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9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	584,528	584,528	151,423.36	10,327.79	.00	433,104.64	25.9%
9.990 RESERVE FOR FINANCING	235,990	72,613	.00	.00	.00	72,613.00	.0%
TOTAL OTHER FINANCIAL USES	820,518	657,141	151,423.36	10,327.79	.00	505,717.64	23.0%
TOTAL LIBRARY FUND	6,527,248	6,570,493	3,004,421.06	622,820.12	34,753.44	3,531,318.50	46.3%
GRAND TOTAL	6,527,248	6,570,493	3,004,421.06	622,820.12	34,753.44	3,531,318.50	46.3%

** END OF REPORT - Generated by Bill Deierlein **