

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: January 25, 2018

In the Budget Report as of January 25, 2018 all monthly revenues and expenditures are normal with the following notation:

Revenue Code 02269 - The Library received the final 10% of our Local Library State Aide.

FOR 2018 07

JOURNAL DETAIL 2018 1 TO 2018 7

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL

201 LIBRARY FUND						

02 INTERGOVERNMENTAL						

02269 LIBRARY-OTHER LIBRARIES	-16,995	-16,995	-17,738.00	-1,774.00	743.00	104.4%
TOTAL INTERGOVERNMENTAL	-16,995	-16,995	-17,738.00	-1,774.00	743.00	104.4%

03 CHARGES FOR SERVICES						

03649 MISCELLANEOUS REIMBURSEMENTS	-1,447	-1,447	-1,026.43	.00	-420.57	70.9%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-1,618.15	-71.93	-1,381.85	53.9%
TOTAL CHARGES FOR SERVICES	-4,447	-4,447	-2,644.58	-71.93	-1,802.42	59.5%

06 MISCELLANEOUS						

06651 LIBRARY FINES	-100,000	-100,000	-31,846.66	-2,944.70	-68,153.34	31.8%
06695 RENTAL LIBRARY SPACE	-2,000	-2,000	-607.05	-250.00	-1,392.95	30.4%
06697 COMMISSION COIN MACHINE	-18,000	-18,000	-7,582.78	-777.60	-10,417.22	42.1%
06698 REFUND PR YR EXPENDITURES	0	0	-3,376.01	.00	3,376.01	100.0%
06699 OTHER	-3,500	-28,500	-25,538.30	-25,034.90	-2,961.70	89.6%
TOTAL MISCELLANEOUS	-123,500	-148,500	-68,950.80	-29,007.20	-79,549.20	46.4%

09 OPERATING TRANSFERS						

09910 GENERAL FUND CONTRIBUTION	-6,351,340	-6,394,585	-2,986,423.36	.00	-3,408,161.64	46.7%
TOTAL OPERATING TRANSFERS	-6,351,340	-6,394,585	-2,986,423.36	.00	-3,408,161.64	46.7%

0A APPROP FUND BALANCE						

09999 APPROPRIATED FUND BALANCE	-30,966	-30,966	.00	.00	-30,966.00	.0%
TOTAL APPROP FUND BALANCE	-30,966	-30,966	.00	.00	-30,966.00	.0%

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ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
-6,527,248	-6,595,493	-3,075,756.74	-30,853.13	-3,519,736.26	46.6%
-6,527,248	-6,595,493	-3,075,756.74	-30,853.13	-3,519,736.26	46.6%

GRAND TOTAL

TOTAL LIBRARY FUND

** END OF REPORT - Generated by Bill Deierlein **

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	154,152	156,500	90,288.46	12,038.46	.00	66,211.54	57.7%
1.150 MANAGERIAL SALARIES	222,288	223,378	128,871.92	17,182.92	.00	94,506.08	57.7%
1.200 CSEA SALARIES AND WAGES	2,047,280	2,190,294	1,261,669.98	169,448.61	.00	928,624.02	57.6%
1.201 CSEA OVERTIME	58,081	58,081	18,060.22	1,939.01	.00	40,020.78	31.1%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	9,100.00	9,100.00	.00	900.00	91.0%
1.800 PART-TIME/HOURLY WAGES	290,000	290,000	139,644.49	18,524.69	.00	150,355.51	48.2%
TOTAL SALARIES & WAGES	2,781,801	2,928,253	1,647,635.07	228,233.69	.00	1,280,617.93	56.3%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	209,499	220,557	123,595.87	17,094.92	.00	96,961.13	56.0%
2.020 MTA PAYROLL TAX	9,398	9,897	5,588.20	759.86	.00	4,308.80	56.5%
2.101 NYS EMPLOYEE PENSION	393,154	409,423	232,029.13	32,253.89	.00	177,393.87	56.7%
2.201 EMPLOYEE ACTIVE HEALTH INS	534,607	563,965	319,178.18	49,764.68	.00	244,786.82	56.6%
2.202 RETIREES HEALTH INSURANCE	201,500	201,500	108,952.50	.00	.00	92,547.50	54.1%
2.203 RETIREES HEALTH INS BUYOUT	6,350	6,350	3,150.00	.00	.00	3,200.00	49.6%
2.204 NYS HEALTH INS ADMIN CHRG	1,800	1,800	832.46	.00	.00	967.54	46.2%
2.205 RETIREES MEDICARE PAYMENT	67,000	67,000	26,715.60	.00	.00	40,284.40	39.9%
2.206 ACTIVE HEALTH INS BUYOUT	20,000	20,000	19,509.00	.00	.00	491.00	97.5%
2.301 DENTAL INSURANCE PLAN	40,710	43,085	24,986.26	3,617.92	.00	18,098.74	58.0%
2.407 OPTICAL INSURANCE	10,121	10,732	6,227.40	902.10	.00	4,504.60	58.0%
2.501 GROUP LIFE INS-MANAGEMENT	3,490	3,490	1,707.00	.00	.00	1,783.00	48.9%
2.601 MEMBERSHIPS-FEES-DUES	3,800	3,800	4,545.00	220.00	.00	-745.00	119.6%
2.602 EDUCATION-TRAINING FEES	2,500	3,500	1,550.62	175.00	.00	1,949.38	44.3%
2.603 TRAVEL AND TRANSPORTATION	2,000	2,000	1,055.16	35.31	.00	944.84	52.8%
2.703 UNIFORMS	350	350	150.90	.00	.00	199.10	43.1%
2.905 EMPLOYEE ASSISTANCE PROG.	1,240	1,240	620.00	.00	.00	620.00	50.0%
TOTAL EMPLOYEE BENEFITS	1,507,519	1,568,689	880,393.28	104,823.68	.00	688,295.72	56.1%
3. MATERIALS & SUPPLIES							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	10,000	10,000	3,846.48	743.98	.00	6,153.52	38.5%
3.003 PRINTING	2,000	2,000	158.00	.00	.00	1,842.00	7.9%
3.005 BOOKS-PAMPHLETS-MOVIES	195,000	195,000	96,630.80	18,632.28	.00	98,369.20	49.6%
3.006 SUBSCRIPTIONS-PERIODICALS	14,788	14,788	19,106.59	1,081.75	.00	-4,318.59	129.2%
3.010 NON-BOOK MATERIALS	159,000	159,000	101,364.10	5,156.20	.00	57,635.90	63.8%
3.011 PROGRAM SUPPLIES	5,000	7,600	2,940.93	757.82	.00	4,659.07	38.7%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	.00	.00	520.00	1,000.00	.0%
3.014 LIBRARY SUPPLIES	11,000	11,000	7,219.27	1,123.84	.00	3,260.73	70.4%
3.016 REPLACEMENT MATERIALS	3,000	3,000	.00	.00	.00	3,000.00	.0%
3.022 PC SOFTWARE	3,700	12,700	7,436.00	4,178.00	.00	5,264.00	58.6%
3.301 BLDNG/FCLTY REPAIRS	17,000	17,000	12,311.57	6,228.57	.00	4,688.43	72.4%
3.302 BUILD./FAC. EMERGCY REPRS	3,325	3,325	.00	.00	.00	3,325.00	.0%
3.306 MAINTENANCE SUPPLIES	22,000	22,000	8,198.50	1,124.97	.00	13,801.50	37.3%
3.601 ELECTRICITY	383,734	383,734	198,858.44	32,402.14	.00	184,875.56	51.8%
3.602 TELEPHONE	3,780	3,780	1,634.93	235.66	.00	2,145.07	43.3%
3.603 GAS	60,747	60,747	4,227.67	.00	.00	56,519.33	7.0%
3.604 WATER	7,000	7,000	3,725.63	.00	.00	3,274.37	53.2%
3.703 EQUIPMENT RENTAL	1,313	1,313	580.33	.00	.00	732.67	44.2%
3.704 COPIER RENTAL	7,852	7,852	3,925.86	.00	.00	3,926.14	50.0%
3.716 LIBRARY SOFTWARE LEASE	57,061	57,061	31,341.78	.00	.00	25,719.22	54.9%
TOTAL MATERIALS & SUPPLIES	968,300	979,900	503,506.88	71,665.21	520.00	475,873.12	51.4%
4. DIRECT COSTS							
4.005 FINANCIAL/ AUDITING COSTS	4,428	4,428	4,428.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	147,890	147,890	71,231.73	2,550.00	33,858.44	42,799.83	71.1%
4.016 SECURITY GUARDS	113,468	113,468	34,795.54	7,965.36	.00	78,672.46	30.7%
4.023 PROGRAM SERVICES	56,500	56,500	44,233.05	4,578.60	.00	12,266.95	78.3%
4.058 ON LINE SUBSCRIPTION SRVC	52,144	52,144	36,635.12	22.12	.00	15,508.88	70.3%
4.602 SIF CONTRIBUTION	47,160	47,160	47,160.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	10,000	14,800	4,600.00	2,350.00	.00	10,200.00	31.1%
TOTAL DIRECT COSTS	431,590	436,390	243,083.44	17,466.08	33,858.44	159,448.12	63.5%
5. EQUIPMENT							
5.207 COMPUTER PERIPHERAL EQUIP	3,844	3,844	3,795.26	882.97	.00	48.74	98.7%
5.210 PERSONAL COMPUTERS	10,960	18,560	.00	.00	6,654.00	11,906.00	35.9%
5.211 CPU AND SERVERS	2,716	2,716	.00	.00	.00	2,716.00	.0%
TOTAL EQUIPMENT	17,520	25,120	3,795.26	882.97	6,654.00	14,670.74	41.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	584,528	584,528	151,423.36	.00	.00	433,104.64	25.9%
9.990 RESERVE FOR FINANCING	235,990	72,613	.00	.00	.00	72,613.00	.0%
TOTAL OTHER FINANCIAL USES	820,518	657,141	151,423.36	.00	.00	505,717.64	23.0%
TOTAL LIBRARY FUND	6,527,248	6,595,493	3,429,837.29	423,071.63	41,032.44	3,124,623.27	52.6%
GRAND TOTAL	6,527,248	6,595,493	3,429,837.29	423,071.63	41,032.44	3,124,623.27	52.6%

** END OF REPORT - Generated by Bill Deierlein **