

**MONTHLY REPORT  
AGENDA ITEM #4**

**By:** Brian Kenney  
**Dept.** Library Director  
**Subject:** Monthly Report  
**Date:** January 10, 2018

Worked with Nancy, Timely Signs on installation of plaques, remaining signage for first floor, café and exterior.

Conducted Book 'Em, a mystery book group. 12/20

Attended PLDA (12/21). Participated in discussions about fine-free libraries with other PLDA directors. (1/3)

Met with in-coming Council Member Justin Brasch to update him on library programs, services, and capital projects. (12/27)

With Joshua Carlson worked on the renovation of the Trove's Pre-K area to provide improved "Trove Time" programs.

Attended city-wide Joint Facilities meeting. (1/9)

Participated in White Plains Library Foundation meeting. (1/9).

With Tim Baird, planned and conducted a series of five training sessions on staffing the Welcome Desk. I focused on behavioral issues while Tim focused on content.

The extreme cold created several issues including frozen pipes in the public bathrooms, an early closing (1/4), a non-working staff elevator, and increased staff absenteeism.

Participated in ongoing meetings with construction, DPW, architects and others on the café and the renovation of the main entrance.