

By: Timothy Baird  
Dept. Adult Services  
Subject: Monthly Report – February 2018  
Date: March 5th, 2018

### Administrative

- Attended Mayor's Youth Board Meeting. It was Chairperson Nadine Hunt-Robinson's final meeting as Chair.
- Was contacted by Armonk, Irvington, and Shrub Oak libraries who all had questions about subscribe to Ancestry Library Edition since WLS has dropped that service.
- Was contacted by Greenburgh Library to discuss the use of our HotSpots by patrons and staff. They are considering getting one or two for staff outreach.
- Was asked to create collection lists for Collection Management and the Trove.
- Attended two construction meetings as the completion of the café nears.

**Staff Activities** - *Thanks to librarians Sharon Rothman, Mariel Perez, Ben Himmelfarb, Kristen Thornton-De Stafeno and Austin Duffy who contributed to this report.*

- Librarian Thornton-De Stafeno completed the spring 2018 pages for the Recreation & Parks citywide guide. She also worked with Galleria Marketing staff to finalize the April Poetry Slam flyer for the Slam that will be held at the Galleria. She is also working on a dedicated brochure for the Library's museum pass program.
- Librarian Himmelfarb is working with the League of Women Voters [Sue Altman] on creating a facilitated community conversation. The digitization project continues and a new volunteer is being added. This material will soon be live on nyshistoricnewspapers.org. Himmelfarb attended a METRO program "Libraries and Capitalism".

### Customer Service:

- 19 1-1 trainings were held this month, one of our busiest months. There is still the need in our community for basic computer instruction. Also 6 3D Printing appointments. This service is being used more and more.

- Librarian Himmelfarb now has 4 hours a week of Local History Research Assistance where he is available to meet with patrons in the Local History Room. His hours are Mondays 2-4pm and Fridays 10am-Noon.
- 39 Local History queries answered, 90% of them via email.

#### Community Outreach:

- Please see the Community Outreach report for more details.
- Assistant Director Degyansky led book talks at the White Plains Senior Center.
- Librarian Himmelfarb worked with Sheila Foley from the Youth Bureau and led a tour with 5 eighth graders around White Plains on a Then & Now tour focusing on city planning, architecture, and urban life.
- Librarian Himmelfarb continues in his role with the WP Historical Society as a board member. He attended their Washington's Birthday event and is writing an item for them about upcoming history roundtables and the new local history room [White Plains Collection].
- The Kraft Mobile Food Pantry was cancelled this month due to inclement weather.

#### Programs:

- Along with our regular Lunchtime Meditation program on Wednesdays, the Library offered a "Relax With Reiki" workshop led by White Plains Reiki practitioner Andrea Deierlein.
- Book Discussion groups: Slow Reading led by teacher and author Ellen Lambert had two sessions this month. Director Kenney met with his Book'em Mystery Book group for their monthly discussion.
- Celebrating Black Cinema 4 films during Black History Month on Tuesday afternoons.
- Hiking for Beginners program led by the Westchester Trails Association.
- AD Degyansky held a Volunteer Orientation for recruiting library volunteers.
- Poetry Slam & Open Mic. There was no guest performer in February.
- White Plains History Roundtable had a well-attended event.
- AARP Tax Aide started this month and has been very crowded every Tuesday and Wednesday.
- The US Postal Service presented "Learn How To Protect Your Mail".
- Computer classes included: Social Media 101, Linux 101, 3D Printing for Adults, and MS Excel and PowerPoint.